

**Graduate
Student
Handbook**

Harvard University
Faculty of Arts and Sciences

Department of History

2007 - 2008

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Introduction

The Department of History welcomes an incoming cohort of sixteen to twenty students per year. Students enter a structured program through the period of qualification to write the doctoral dissertation and into the initial stages of identifying a viable dissertation topic.

During the first two years of graduate study, students complete requirements based on a specified historical field of research: Africa, Ancient, British, Byzantine, Early Modern Europe, East Asia, International, Latin America, Medieval, Middle East, Modern Europe, Russia, South Asia, and the United States. Requirements consist of language examinations, letter-graded coursework, and non-graded independent tutorials designed to prepare students for the General Examination. The oral General Examination, typically taken in the second year, is conducted by four faculty members; the student works to prepare one examination field with each of these four members. Passing the Examination qualifies students to begin teaching in the third year, in sections of lecture courses, and occasionally in sophomore and junior tutorials. In the third year, students propose topics and present their research at a conference, form a dissertation committee, and complete a formal dissertation prospectus. Students then continue to teach when propitious or necessary, conduct research, and write their dissertations.

After satisfying the coursework, language and the two-year residency requirements, students qualify for an

interim A.M. degree. A separate program for a terminal A.M. degree is not available. A change in residency status is available to students in the research and writing stages; those who have completed the degree requirements for the Ph.D. may participate in commencement activities.

The Graduate School of Arts and Sciences (GSAS) has augmented significantly the amount of funds available to students finishing their dissertations, and such funds are usually available for those who require them. The time that students take to complete the program varies considerably according to individual circumstances and the nature of the embarked upon research. Very few submit dissertations before the fifth year, and students can realistically expect to finish within five to seven years. GSAS asks for evidence of progress after the fifth year of study and does not allow registration beyond the tenth year in the program.

This handbook is intended to describe and explain the principal program requirements and the resources that will enable completion, with the hope that the information provided will enhance the opportunities for developing pedagogical and research skills.

There are a few programs affiliated with the Department of History, including African and African-American Studies (AAAS), History of American Civilization (AmCiv), East Asian Languages and Civilizations (EALC), History and Middle Eastern Studies (HMES), and Near Eastern Languages and Civilizations (NELC).

Academic Calendar 2007-2008

Fall Term	September 6-12	GSAS Online Registration
	M, September 10, 3pm	Department Orientation (G-1s)
	M, September 10, 4pm	Big/Little Sibling Orientation (G-1s)
	M, September 10, 5pm	History Department Start of the Year Party
	Tu, September 11, 10am	German Examination
	W, September 12, 10:30am	GSAS Orientation for New Students
	W, September 12, 1pm	GSAS SeptemberFest
	Tu, Sept 11 & Th, Sept 13, 1-4pm	Faculty Advising (G-1s)
	Th, September 13, 10am	French Examination
	F, September 14, 10am	Spanish, Latin and Russian Examinations
	M, September 17	Fall Classes Begin
	Th, September 20	Plan of Study Due (G-1s & G-2s)
	F, September 21	Study Cards Due, Dudley House
	M, October 8	Holiday – Columbus Day
	Th, October 25, 12:30pm	G-1 Luncheon
	M, October 29	Last Day to Add Courses
	M, November 12	Holiday – Veterans Day
	Tu, November 13	Last Day to Drop Courses without Petition
	Tu, November 13	Deadline: Kennedy, Knox, Sheldon & Lurcy Traveling Fellowships
	Th, November 22-Su, November 25	Thanksgiving Recess
M, December 3	Conference Paper Titles and Invitation Lists Due	
W, December 12, 5pm	Holiday Party	
F, December 14	Graduate Admissions Application Deadline	
W, December 19-Tu, January 1	Winter Recess	
Tu, January 1	Non-Resident Forms for Spring Term Due	
W, January 2-Su, January 13	Fall Reading Period	
M, January 14	Prospectus Conference Papers Due	
M, January 14-W, January 23	Mid-year Examinations	
Tu, January 15	Deadline: Finishing, Term-Time, Merit & Grad Society Fellowships	
M, January 21	Holiday – Martin Luther King Day	
W, January 23, 10am	German Examination	
Th, January 24, 10am	French Examination	
F, January 25, 10am	Spanish, Latin and Russian Examinations	
M, January 28	History Dissertation Prospectus Conference	
W, January 30	Spring Classes Begin	
Tu, February 5	Plan of Study Due (G-1s & G-2s)	
W, February 6	Study Cards Due, Dudley House	
M, February 18	Holiday – Presidents' Day	
Th, March 6	General Examinations Dates Announced	
Th, March 13	Graduate Recruitment Day	
M, March 17	Last Day to Add Courses	
Sa, March 22-Su, March 30	Spring Recess	
Tu, April 1	Last Day to Drop Courses without Petition	
Th, April 10	Deadline: Departmental Grant, Clive & Artemas Ward Fellowships	
M, April 21 -F, May 16	General Examination Period	
F, April 25	Graduate Student Progress Reports Due (G-4+)	
Th, May 1	Dissertation Committee & Prospectus Approval Forms Due	
Sa, May 3-W, May 14	Spring Reading Period	
Th, May 15	Graduate Student Review Meeting	
Th, May 15-F, May 23	Final Examinations	
M, May 26	Holiday – Memorial Day	
Th, June 5	Commencement	
F, August 1, 2008	Non-Resident Forms Due for Fall Term or Next Academic Year	
Spring Term		

Admissions

The History Department considers candidates only for the Ph.D. degree. Strong preference will be given to applicants who are adequately prepared to meet the language requirements for the doctorate. A complete admissions application consists of the Graduate School of Arts and Sciences (GSAS) admissions form (history program code 34), personal statement (candidates are encouraged to identify potential advisors), official transcripts, GRE General Test scores (GSAS code 3451), writing sample of approximately 20 pages (e.g. term paper, senior thesis, research paper, published article), three letters of recommendation, TOEFL scores (if required), and statement of financial resources. More information regarding admissions is available online (see link). The application deadline for Fall 2008 is **December 14, 2007**.

apply.embarc.com/Grad/Harvard/GSAS/

The Graduate School encourages online submission of the admissions application (see link above). All admissions materials, except GRE scores and official transcripts, may be uploaded to the online application.

Applicants who are considering joint degrees should review the Coordinated JD/PhD Program information on page 23 of this handbook.

A paper version of the application may be requested online or by contacting the GSAS Admissions Office:

www.gsas.harvard.edu/request/

Admissions Office
 Harvard Graduate School of Arts and Sciences
 Holyoke Center
 Cambridge, MA 02138
 Phone: 617-495-5315
 Email: admiss@fas.harvard.edu

www.gsas.harvard.edu/prospective_students/admissions.php

Funding

Tuition Requirements

The following are the figures for the 2007-2008 academic year. Each figure, except for the Active File Fee, includes the cost of health insurance.

Tuition Figures 2007 - 2008

Full Tuition (First Two Years of Residence):	\$34,244
Reduced Tuition (Third and Fourth Years of Residence):	\$10,966
Facilities Fee (Non-Resident or Resident after the Fourth Year):	\$4,868
Active File Fee (Non-Resident):	\$300

(Blue Cross/Blue Shield = \$1,362 and University Health Services = \$1,426)

Financial Aid Provided By The Graduate School Of Arts And Sciences

Guaranteed Financial Aid Package

The Graduate School of Arts and Sciences (GSAS) provides five-year funding for incoming doctoral students. This funding consists of: a five-year tuition grant, dissertation completion grant equal to the living stipend of \$19,700 in the first two years, and teaching fellowships for the third and fourth years. The Teaching Fellow guarantee will only equal the \$19,700 stipend if the student teaches two sections per term each year. A student might be covered by external funding such as the Mellon or Javits Fellowships. This funding will substitute for GSAS awards; GSAS will supplement any award amount to match the guaranteed package.

GSAS Summer Stipends for Incoming Students

In addition to the basic package, students are guaranteed \$3,940 for research during the first and second summers of residence. The Department advises students to use this money for approved pre-prospectus research plans or for further language training. Any unused funds will be forfeited. Students must prepare, with their advisors' approval, a brief outline and budget summary about their summer research plans. The Graduate Coordinator must receive these plans by early April of the first and second years.

Guaranteed Financial Aid Time Limits

GSAS has removed eligibility for guaranteed financial aid beyond the sixth year (seventh year for students who entered before 2005). Work Study earnings are excluded from this time limit as long as a student maintains satisfactory progress on the dissertation. Eligibility for teaching fellowships is calculated differently; students with questions should contact Caron Yee, Teaching Fellow Coordinator (cyee@fas.harvard.edu).

GSAS Online Guide To Grants

An online database of Harvard grants and fellowships is available to all students with a Harvard ID and PIN number. To access the database, students should visit the link below.

www.gsas.harvard.edu/current_students/the_graduate_guide_to_grants.php

History Department Funding

Artemas Ward Fellowship, Clive Fellowship, and the Department Travel and Research Grant

Applicants for the Artemas Ward Fellowship (\$20,500 for students in History and History of American Civilization studying early US History or the American Revolution), the Clive Fellowship (up to \$20,000 for students in the History Department traveling to conduct research in England or Australia) and the Department Travel and Research Grants (open only to students in the History Department) complete one common application form (see link). A letter of reference is required from the student's faculty advisor, along with the application,

statement of purpose regarding the proposed research, budget, and travel itinerary.

www.fas.harvard.edu/~history/deptgrant

The Artemas Ward Fellowship is awarded to those students more likely to finish their dissertations during the period of tenure. Department Grants are generally used for short-term research projects during the summer or the following academic year. Applicants must specify the amount of research planned and which parts, if any, shall be covered by another research grant. The Department's Fellowships Committee must be informed of funding received from other sources for the specified time period. All application materials must be submitted to the Graduate Coordinator by the deadline, **Thursday, April 10, 2008**.

Reimbursement for Academic Conferences

Doctoral candidates in the History Department whose papers have been accepted for presentation at an academic conference may request reimbursement for travel-related expenses. The maximum award per individual is \$500 twice per academic year based on funding availability. The applicant's advisor must certify that at least one dissertation chapter has been completed. Application forms should be submitted to the Department Administrator, Janet Hatch (jhatch@fas.harvard.edu). Once approved, recipients submit the reimbursement form and original receipts to Cory Paulsen, the Financial Administrator. Please note that the Department cannot process reimbursements for expenses older than 60 days. Funding is not automatic and depends upon availability. Application forms are available in Appendix B or online (see link below).

www.fas.harvard.edu/~history/fundconf

American Historical Association (AHA) Conference Reimbursement

The Department also provides funding for doctoral candidates who will attend the annual American Historical Association (AHA) meeting for scheduled job interviews. Travel expenses will be reimbursed to a maximum of \$500. Candidates must provide documen-

tation (prior to the conference) that at least one formal job interview has been scheduled at the AHA. Original receipts (younger than 60 days) must be submitted to Janet Hatch for reimbursement. Funding will be offered only once during a candidate's academic tenure and is not renewable.

Merit-based Grants and Fellowships

Fellowships Offered by GSAS

These fellowships require departmental nomination. Application materials must be submitted to the Graduate Coordinator by the deadline. More information is available at the GSAS web site.

Online applications for the Sinclair Kennedy, Frank Knox Memorial, Frederick Sheldon and Lurcy Traveling Fellowships (see link below) are due **Tuesday, November 13, 2007**.

The Merit Fellowship, the Graduate Society Award for Term-Time Research, the Graduate Society Summer Award, Summer School Tuition Waivers, the Whiting Fellowship, the Eliot Fellowship, and Graduate Society Dissertation Completion Fellowships all share an application deadline of **Tuesday, January 15, 2008**.

Students may only apply for Dissertation Completion Fellowships once their advisors can attest that two complete chapters have been submitted. Students who accept the guaranteed awards are expected to finish by the June degere of the following year.

fas.harvard.edu/~history/fundHarvard

Fellowships Administered by GSAS

Students must apply for the following awards through the GSAS Director of Fellowships, Dr. Cynthia Verba, cverba@fas.harvard.edu. Applications are available in the Fellowships Office, Holyoke Center.

Foreign Language and Area Studies (FLAS) is a U.S. government program administered through Harvard. For more information, visit the following website: <http://www.gsas.harvard.edu/>

current_students/flas.php.

Cultural Exchange Fulbright, Institute of International Education (IIE) and the Fulbright-Hays Doctoral Dissertation Research Abroad Program (DDRA) applications must be submitted directly to Cynthia Verba. Visit Cultural Exchange <http://www.iie.org/> or Fulbright-Hays <http://www.ed.gov/programs/iegpsddrap/> for more details.

Harvard Research Centers

Several of Harvard University's international research centers use one common application for their graduate summer research travel grants. Participating centers offering summer grants to graduate students include the the Asia Center, Center for European Studies, Center for International Development, Center for Middle Eastern Studies, Committee on African Studies, Committee on Human Rights Studies, Davis Center for Russian Studies, Fairbank Center for East Asian Studies, Korea Institute, Real Colegio Complutense, Reischauer Institute of Japanese Studies, David Rockefeller Center for Latin American Studies, Ukrainian Research Institute and the Weatherhead Center for International Affairs. Other centers and programs, such as the Charles Warren Center for Studies in American History and the South Asia Initiative, also offer summer grants but use their own applications.

fas.harvard.edu/~history/fundCenters

Graduate Student Council

The Council will provide grants, on a competitive basis, for full-time students whose department has been represented at two or more Council meetings per academic term. Conference grants cover up to 70% of the total expense of going to a conference and cannot exceed \$1,000. Costs are reimbursed based on original receipts. Deadlines for applications are in October, January and May. The Council also offers stipends up to \$1,000 for summer research; the deadline is in late April. Applications are available online (see link).

www.hcs.harvard.edu/~gsc/grants/

Orientation and Registration

Advisors

In the first year each student, based on information provided during the admissions process, will be assigned a faculty advisor who will ordinarily act as first reader and principal member of the dissertation committee unless the field of interest changes. The advisor must ordinarily be a permanent member of the department. If the faculty member most directly relevant to the student's field of interest is on leave, another member may serve as a substitute until he or she returns.

Orientation Events

The Department organizes four mandatory orientation events for new students one week before classes: a session with the Department Chair, Director of Graduate Studies, Graduate Coordinator and Research Librarian to introduce students to formal aspects of the program (such as curriculum and Harvard resources); an informal session with current graduate students; an academic curriculum vitae and cover letter workshop; and a meeting with faculty advisors to begin finalizing course plans for the upcoming year. The Graduate School (GSAS) also hosts a general orientation.

International Students: English Language Program

All incoming international students whose native language is not English and who have not received their BA from an English-language institution must take a language placement exam. Those students who complete the English Language Program during the month of August will take the exam at the end of the program. All other students will take the exam on Wednesday, September 5. The time and location of the exam will be posted on the GSAS website closer to the date. For further information about the language placement exam, please visit the GSAS English Language Program page.

Registration

A few days before classes begin, students complete online registration with GSAS. On September 12th, during SeptemberFest, incoming students will receive their first stipend check and the full catalog of courses, *Courses of Instruction*, also available online at the Registrar's site.

Study Cards

One week after classes begin, all full-time resident degree candidates complete a Study Card to enroll in four half-courses, or the equivalent in TIME, for each term. Courses may be added until the seventh week of classes and dropped until the ninth week. Petitions may be submitted for late withdrawal until the week before the January examination period. Consult the *Graduate School of Arts and Sciences Handbook* or the online academic calendar for precise dates.

Incoming students should plan a tentative two-year academic program to discuss with their faculty advisors. Each term during the first and second years, a Plan of Study must be submitted for departmental approval. Once the list of courses (including History 3010: Reading and Research) is approved, the course and instructor numbers (found online or in the History section of the *Courses of Instruction*) are entered on the Study Card. Students must select four half-courses per term; however, those in United States history who register for a research seminar and the required pro-seminar in the same term may select three graded courses and one TIME category. Study Cards are submitted to Dudley House by Friday, September 21 (fall term) and Wednesday, February 6 (spring term). Students may register in the following categories:

TIME-C (cat. #8899) for course-related work

TIME-R (cat. #7700) for acting as a research assistant

TIME-T (cat. #8811) for acting as a Teaching Fellow

HIST 3000 (cat. #4630) for students in latter years primarily engaged in dissertation research

Satisfactory Progress Criteria and Student Residency Status

Satisfactory Progress

The Department judges satisfactory progress based on coursework, languages, and the General Examination in the first two years; completing an approved dissertation prospectus, forming a dissertation committee and performance as a Teaching Fellow in years three and four; then completing research and annual chapters of the dissertation in the fifth year and beyond. Advisors' reports are used to discuss each case, in the sixth year and above, with the Dean of the Graduate School in February, and as the basis of the Department's Graduate Student Review meeting in May.

Academic Residence

The minimum academic residence requirement of graduate study in history at Harvard is two years of full-time study.

Time to Degree

The Registrar's Office calculates a student's Graduate Year (G-year) based on total time enrolled at the Graduate School (GSAS); it does not stop while a student is on non-resident status. The Department's "dissertation clock" (departmental calculation of number of years a student has devoted to dissertation completion) only stops when a student is on a leave of absence for documented medical or maternity reasons, active service in the U.S. military, or participation in a Harvard coordinated degree program.

Non-Resident Status

Application

Students going away for one term or longer must file a form declaring non-resident status. Deadlines are August 1st for the fall term or the full academic year, and January 1st for the spring term. Afterwards, there is a late fee of \$50, plus \$5 for each subsequent week. Students may consult the Graduate Coordinator (grock@

fas.harvard.edu) on their appropriate status or visit the GSAS web site to download the appropriate forms.

Each application must be signed by the student's advisor; international students must also obtain a signature from an advisor in the Harvard International Office. Third- and fourth-year students declaring non-resident status will forfeit their teaching guarantee in the Department, except for medical, maternity, or military leaves of absence or participation in a Harvard coordinated degree program. A completed application will not be approved if the student has an outstanding term bill; a current mailing address outside of the Department must be included.

Students may elect to pay the Facilities Fee or an Active File Fee. The \$4,868 Facilities Fee (\$2,080 plus health insurance costs of \$2,788) covers access to the Harvard facilities and buildings, borrowing privileges at the libraries, use of Harvard University Library E-resources and HOLLIS catalog, and an active student ID (which may be requested from the Registrar's Office). The \$300 Active File Fee maintains one's student status and provides access to E-resources and HOLLIS.

Traveling Scholar

After the General Examination, students planning to conduct dissertation research abroad or to write away from Cambridge for one term or academic year should file as a Traveling Scholar. This status provides official student status for loans and tuition assistance from outside funding bodies. Massachusetts state law requires health insurance coverage through the University, unless students can prove coverage by another source. By default, a Traveling Scholar's term bill will be charged for both University Health Services (UHS) and Blue Cross/Blue Shield (emergency coverage) insurance (regardless of whether the Facilities or Active File Fee is selected). Those who qualify and wish to waive the UHS fee and BCBS insurance plan must submit an online waiver application at the link below. Students with questions should contact UHS Member Services directly (phone: 617-495-2008 or email: mservices@huhs.harvard.edu).

www.huhs.harvard.edu/Waiver/

Students should be aware that all waivers are time-sensitive: those who fail to meet the appropriate deadlines will be obliged to pay term bill charges.

Leave of Absence

Before the General Examination, students may file to take a one-year Leave of Absence. After passing the Examination, students whose time will be primarily devoted to activities other than degree work should apply for a Leave of Absence. Students must always discuss plans with an advisor first. Two consecutive years on Leave of Absence are permitted; multiple consecutive years on leave are not usually granted. Those wishing to pursue degrees at other institutions should consult the Graduate Coordinator. Payment of student loans is not deferrable for a student on Leave of Absence; some federal loans require repayment beginning six to nine months after the student goes on leave. Health coverage must be requested by contacting UHS Member Services by phone: 617-495-2008 or email: mservices@huhs.harvard.edu. **Students should review the deadlines posted on the health services website.** The Time to Degree calculation (“dissertation clock”) does not stop for students on a Leave of Absence except for the following documented circumstances: medical or maternity leave, active U.S. military service, participation in a coordinated Harvard degree program.

Registration at Another Harvard School

Students pursuing coordinated degrees may be permitted to register at another Harvard school for a maximum of two consecutive years. Students must consult their advisors and the Graduate Coordinator to determine the best program to complete the dissertation. A student registered at another school should obtain deferment forms from the Harvard Student Loan Office (phone: 617-495-3782) in Holyoke Center. The “dissertation clock” does stop for students pursuing coordinated degrees.

Health Insurance

The Harvard University Health Services site has complete student health and insurance coverage information. Their offices are located at 75 Mount Auburn Street, Cambridge, MA 02138 (phone: 617-495-2008; email: mservices@huhs.harvard.edu).

www.huhs.harvard.edu

Library Privileges

After two years of residence, students count as University alumni and can receive library privileges even when out of residence. Widener Library defines alumni as those who have finished two terms of work at any of the constituent schools or faculties. Alumni are eligible for a Widener Stacks Access Card without fee, which will permit them to borrow six Widener Library books without payment per year (even if only paying an active file fee).

The Special Borrower Card, for an annual cost of \$200 and a summer fee of \$75, provides alumni with stack access and borrowing privileges at most Harvard libraries. Applications for either card should be made in person at the Library Privileges Office, Widener Library, Room 130 (phone: 617-495-4166).

International Students

Immigration regulations require F-1 or J-1 visa holders to maintain full-time registered student status while in the United States. Students holding F-1 or J-1 visas who are considering applying for non-resident status should consult Kathryn Fogle (617-495-0640) in the Harvard International Office in Holyoke Center, Room 864, before applying.

www.hio.harvard.edu

G-10 Enrollment Time Limit

Students who have exceeded ten years of registered status in the program will not be permitted to register for further terms of academic residence in GSAS. A student who has not completed his or her dissertation by the end of the tenth year (June degree) shall be withdrawn, and may later be readmitted for the degree once the dissertation is complete. Withdrawn candidates should note that Harvard alumni are eligible for both borrowing and stack access privileges at Widener (arrangements can be made with the library privileges desk at Widener for a nominal fee) and several other Harvard libraries. Also, if covered by student health insurance, Blue Cross/Blue Shield will send a Health Insurance Portability and Accountability Act (HIPPA) letter indicating the termination date of group coverage. The letter may be used to obtain non-group coverage in Massachusetts or other states.

Withdrawal from the Program

Students contemplating withdrawal from the program should speak first with their academic advisors and other readers about such plans. Following these discussions, the Graduate Coordinator can provide the appropriate form to fill out and send to GSAS. It constitutes the formal notification to the School of withdrawal. For more information, visit the GSAS web site.

Readmission for Degree

A candidate who no longer has student status at the University may continue to work on the disser-

tation, sending complete drafts to the readers for their review. Once the committee has read and agreed that the complete dissertation would be ready for submission, the candidate would apply for readmission to GSAS. The candidate would submit the readmission application along with letters from the dissertation committee, primarily the advisor, stating that they have read and approved the complete dissertation. The Department Chair would review the materials and, once approved, the candidate immediately would apply for the degree and submit the dissertation under normal procedures. Readmission for degree forms may be downloaded at the GSAS web site.

Coursework, Languages and the Interim Master of Arts Degree

Plan Of Study

The Department of History requires its graduate students to enroll in nine one-term courses, called half-courses, during their first two years of study. All of these courses are letter-graded except for History 3910, which is graded as satisfactory or unsatisfactory. Students must receive a grade of B or higher for a course to count toward the requirements. Students are expected to take these nine courses in addition to the preparatory courses for the General Examination (History 3010: Reading and Research). Typically, students are required to take one year of reading (two History 3010s) with each of the four examiners.

By filing a proposal (Appendix B) to receive a departmental letter grade for History 3010 (always assigned a grade of satisfactory or unsatisfactory by the Registrar's Office), students may simultaneously satisfy core requirements while preparing for the General Examination. Graded History 3010s may substitute for any requirement (except History 3910) listed below. The letter grade is held internally in the departmental file; a supplemental transcript letter may be requested from the Graduate Coordinator.

The student's proposed Plan of Study must meet the criteria as listed below. Petitions to change the De-

partment's requirements usually pertain to having lecture or conference courses count as seminars, or to having courses or seminars offered by faculty outside the Department count toward history requirements.

Coursework Requirements

1) **History 3910:** The Writing of History: Approaches and Practices: Incoming students are required to take this introductory seminar on methodology currently taught by Professors David Armitage and Caroline Elkins in the first term of the first year.

2 & 3) **Two Research Seminar Courses:** Students are required to take at least two research seminars, listed as 2000-level courses, which are specifically denoted as seminars in the course titles (proseminars are NOT counted towards the research seminar requirement). Research seminars should be in the student's field of research. Research seminar papers are typically 20-25 pages in length and require use of primary sources. A review of historiography or reading of a variety of primary sources may complement the development and completion of a research paper.

4-7) **Four Courses in the History Department:** Students are required to take at least four history courses, numbered at the 1000- or 2000-level. Courses that fulfill this requirement can be of several types. In standard undergraduate lecture or conference courses (essentially undergraduate seminars), course instructors usually teach graduate students in a separate section or assign additional reading beyond what is expected of undergraduates. Some 2000-level graduate reading courses are offered, in which the focus is a comprehensive review of the historiography and primary texts in a given area. In some cases, such courses are designated as proseminars because they are designed to prepare students for a specific General Examination field. Cross-listed courses do count toward the requirements; some courses taken outside the Department may count by petition only.

8 & 9) **Two Elective Courses:** Students may take two elective courses chosen from any course the University offers. Students planning to take multiple language courses should note that only two language courses may count toward core requirements.

Grade of Incomplete

A grade of Incomplete is not permitted in any course without a certified medical excuse. Students who are unable to complete coursework during the specified term for a registered course must file a petition with and receive approval from the Director of Graduate Studies. Incomplete coursework must be completed by the end of the subsequent term.

Language Requirements and Examinations

Incoming first-year graduate students are required to show a satisfactory reading knowledge, met by a performance judged proficient or satisfactory on a departmental language examination, of at least two foreign languages. At least one language examination is required, based on field requirements, during orientation in September. If a student does not satisfy the requirement at that time, or needs further preparation in a second or third language, he or she may take courses designed to help with written language skills. Examinations are also offered in January. The General Examination may not be taken without fulfilling the language requirements.

The Department examines in Ancient Greek, Arabic, French, German, Italian, Latin, Portuguese, Russian, and Spanish. For other languages, a student must request examination at least one month before the examination date. Students in African or Asian history can have their advisors attest, based on work in seminars, that they have the language skills necessary to conduct research in Bengali, Chinese, Hindi, Korean, Japanese, Swahili, Tamil, Urdu, Vietnamese, Zulu, among others. A Language Certification Form is available online (see link below) or from the Graduate Coordinator, grock@fas.harvard.edu.

fas.harvard.edu/~history/langcert

Requirements

African History: One European language (preferably French) and Arabic or another African language

Ancient History: French, German, Ancient Greek, and Latin

British History: French or German and one other European language

Byzantine History: French, German, Byzantine Greek, and Latin

Early Modern European History: French, German, and one other language (if required for research)

East Asian History: two East Asian languages or one East Asian language plus French, German or Russian

International History: two major international languages, e.g. French, German, Spanish, Chinese, Arabic

Latin American History: two of the following: Spanish, Portuguese, French or German

Medieval History: *Western Medieval and Renaissance History* - French, German, and Latin

Middle Eastern History: French, German, and a Middle Eastern language

Modern European History: *Modern History of Western and Central Europe* - French or Russian and German; *Modern History of Eastern Europe* - French or German, and two approved languages pertinent to the area studied

Russian History: *Modern Russian History* - Russian and either French or German; *Medieval Russian History* - Russian, Old Church Slavonic, and either French or German

South Asian History: two South Asian languages (e.g. Hindi, Urdu, Bengali, Tamil) or one South Asian and one non-South Asian language (e.g. French, German, Chinese, Japanese, Arabic)

United States History - two of the following at a satisfactory level, or one at a proficient level: French, German, Spanish

Economic and Social History of Europe and the United States: French and German

Intellectual History of Europe and the United States: French and German

Grading of Examinations

Examinations are marked Proficient, Satisfactory (with either plus or minus) and Unsatisfactory; a mark of Satisfactory Minus is necessary to satisfy the program's requirements. A mark of Proficient means that the student understands the idiomatic phrases and can comprehend the more complex syntax and grammar. A mark of Satisfactory indicates that the student's translation demonstrates an understanding of the general meaning of the passage; some grammatical errors are acceptable. Advisors may, however, ask a student to undertake further language preparation if he or she has a mark of Satisfactory in a language that will be principally used for research. Students who receive a grade of Unsatisfactory will be required to take the examination again. If a student has not passed at least one language specified for the research field by September of the second year, he or she must take a full-time language course in the fall term to prepare for the next examination. Outstanding language requirements by January of the second year would require full-time language study in the spring term.

Interim Master of Arts (A.M.) Degree

History Department Students

Students are encouraged to apply for the interim A.M. degree after completing all coursework, language and residency requirements for the degree, typically at the end of the spring term of the second year of graduate study. Students may collect the Application for Degree from the Graduate Coordinator. No terminal A.M. degree will be awarded.

Candidates for the interim A.M. degree should submit the Application for Degree to the Graduate Coordinator, grock@fas.harvard.edu, before the application deadline.

The interim A.M. degree requirements for History students are as outlined below:

- * Students must be in residence at Harvard for at least two years of full-time study.
- * Students must receive a grade of Satisfactory in *History 3910: Writing History: Approaches and Practices* in the first term of their first year of graduate study.
- * In addition, 8 letter-graded half-courses must be completed; 6 of these courses must be in history, and

of these, 2 must be seminars (designated as "seminar" in the *Courses of Instruction*). All courses must be completed with a grade of B or higher.

- * For the six history courses, students may choose from courses listed at the 1000- or 2000-level offered by Department of History faculty. Courses outside the Department may be accepted by petition only.
- * The two remaining courses are counted as electives and may be chosen from any Harvard department.
- * Candidates for the interim A.M. degree must also pass language examinations through the Department of History with a grade of Satisfactory Minus or better, as required by their research fields.

Students in Affiliated Programs

Students in *some* affiliated programs have the option of receiving an interim A.M. degree from the History Department. Refer to the chart on the following page to see which programs have this option. To be eligible for the degree, students in these programs must fulfill the requirements equivalent to students in History (see above).

The interim A.M. degree requirements for affiliate students are as outlined below:

- * Students must be in residence at Harvard for at least two years of full-time study.
- * Students must complete a general historiography course. Some affiliated programs offer their own course (AAAS, AmCiv), and others participate in the History Department's History 3910 (HMES). See chart below for precise details.
- * In addition, 8 letter-graded half-courses must be completed; 6 of these courses must be in history, and of these, 2 must be seminars (designated as "seminar" in the *Courses of Instruction*). All courses must be completed with a grade of B or higher.
- * For the six history courses, students may choose from courses listed at the 1000- or 2000-level offered by Department of History faculty. Courses outside the Department may be accepted by petition only. Petitions should be submitted to the Director of Graduate Studies in the affiliated department or program.
- * The two remaining courses are counted as electives and may be chosen from any Harvard department.
- * Students choose from among the History Department's fields to determine the language examination

Affiliate Program	History A.M. Eligible	Historiography Course	Participate in Prospectus Conference	Professional Development Workshops
AAAS	yes	Afro-Am 301/2	no	yes
AmCiv	yes	Colloquium in AmCiv	no	yes
EALC (History Track)	no	Hist 3910	no	yes
HMES	yes	Hist 3910	yes	yes
NELC	no		no	yes

requirements. They should select the field closest to their research interests.

Post.harvard Email Forwarding Service

Students receiving the interim A.M. degree are considered alumni of the University and are encouraged to register for the post.harvard email forwarding service by visiting the following link:

post.harvard.edu

Office of Career Services Dossier Service

Interim A.M. degree recipients should consider requesting reference letters from their advisors and faculty instructors. Online registration for the Dossier Service run by the Office of Career Services is available (see link). Candidates should provide potential faculty references with a curriculum vitae when requesting reference letters, and will need to furnish the Dossier Service with the appropriate waivers to ensure their confidentiality. Students may use the Dossier Service for funding applications during the early stages of their graduate studies, then subsequently for job market applications.

<https://ocs.fas.harvard.edu:8443/ocs/>

The General Examination

General Examination

Description

The examination is a two-hour oral on the study of four fields (the candidate decides the order) chosen from an approved department list. An encyclopedic knowledge of detail is not expected, but the candidate should demonstrate familiarity with the important problems and substantial mastery of the basic literature in each field.

Coursework Preparation

Candidates may propose to create one field within the Department and to prepare one field outside the Department. Preparation for General Examination fields occurs in History 3010, a reading course taken with the faculty member who will serve as examiner in the individual field. Faculty members recommend that candidates take two 3010s (one full year of reading and independent study) in preparation for each field. The four fields must be prepared with four individual faculty members, one of whom must be the primary advisor.

Examiners

Candidates may select a faculty member at the assistant professor level or above and must consult the Graduate Coordinator if planning to select a faculty member outside the University.

Extensions

The examination is taken late in the fourth term. Candidates may petition the Director of Graduate Studies for extension to the fifth term. The last possible extension, to the sixth term, requires a petition to the Director, subject to the approval of the Department. Candidates make examination arrangements with the Graduate Coordinator.

Evaluation

A candidate's advisor acts as the Chair of the examination committee; the candidate determines the order of exam fields. Each examiner has thirty minutes to ask questions, and at the conclusion of the examination, the Chair will ask the candidate to wait outside the room while the committee deliberates. The grade is final. The candidate will be informed directly after the examination whether he or she has passed, and the Department

will follow up with official notification. The overall grade may be requested from the Graduate Coordinator one month after the examination date.

Interpretation of the Final Grade

The passing final grades are Excellent, Good, or Fair, and a plus or minus can be attached to each grade. A candidate can be failed with no bar to reexamination, or failed without the possibility of reexamination. If one fails the General Examination with no bar to reexamination, he or she will be allowed to take the examination a second time in the fifth or sixth term. The mark of Excellent is rare and represents an exceptional performance. A mark of Good shows a solid grasp of the historiography and problems of each field, with no significant weaknesses, although varying (Good Plus to Good Minus) in articulateness. A mark of Fair indicates significant weaknesses in at least some fields, and some difficulty in articulating historiography and problems.

The grade does not become public record; it is held internally by the Department, not by the Registrar. It is used when assessing departmental nominations for Harvard fellowships, but will not be a part of the candidate's dossier for applying for academic positions. After passing the General Examination, the typical teaching assignment will be in a lecture course (in the Department or the Core), followed by teaching in the Tutorial Program.

Examination Guidelines

In selecting the four fields for examination from the list below, the candidate's choice will be guided by the following conditions:

- (a) In the four fields offered at the General Examination, three of the following four periods will ordinarily be represented: ancient, medieval, early modern, modern. Circumstances under which coverage of two periods will suffice are specified in paragraphs (b) and (c) below.
- (b) Candidates who plan to write a dissertation in European history and who take a field outside the history of Europe and the United States need to present no more

than two periods in their program. For candidates who plan to write a dissertation in Asian or African history, only two periods will be required.

(c) Candidates who plan to write a dissertation in United States history will ordinarily present fields in both United States to 1815 and the United States since 1815. Those who take a field outside the history of the United States and Europe need to present no more than two periods in their program.

(d) A candidate may neither take more than two fields in a single national culture (including Renaissance and Reformation and more than one field in Italian history) nor more than two fields in either intellectual history or social and economic history. Candidates in non-western history are required to present at least one western, international, or comparative field.

(e) The Department will ordinarily permit candidates to take one field outside the Department, and to create one historical field with a chronological, geographical and thematic breadth comparable to existing fields.

(f) Candidates who plan to write a dissertation in international, transnational, global, or comparative history need to present no more than two periods in their program.

Examination Fields

Specific fields for the General Examination are as follows (depending on faculty members' availability, not all of the following fields may be available for examination in any given year). Fields marked with an asterisk (*) cut across the usual period boundaries and may be counted in no more than one period under which they are listed.

Ancient

Archaic and Classical Greece
The Hellenistic Period
The Roman Empire
The Roman Republic

Medieval

Byzantine Empire, 284-1453
China, 300-1100
Japan to 1850*
Late Middle Ages and Renaissance, 1250-1550
Medieval Europe (300-1500), with normal options for subfields in regions, periods and topics

Middle East, 600-1300
Ottoman History*
Russia to 1613
Sub-Saharan Africa to 1800*
Vietnam to 1800*

Early Modern

China, 1100-1800
Comparative Gender History since 1600*
Early Modern Russian Empire, 1613-1861
Early Modern South Asian and Indian Ocean History, 1300-1700
Economic and Social History of Western and Central Europe, 1500-1800
England (including the Empire), 1450-1760
Expansion of Europe to 1789
France, 1461-1789
Germany, 1517-1786
History of the Book
Intellectual History of Western and Central Europe, 1500-1800
International Relations, 1648-1815
Italy, 1300-1796
Japan to 1850*
Latin America, 1500-1810
Middle East, 1300-1800
Native American History*
Ottoman History*
Renaissance and Reformation
Southeastern Europe since 1453*
Sub-Saharan Africa to 1800*
United States to 1815
Vietnam to 1800*

Modern

Australia and New Zealand
Canada
China since 1800
Comparative Gender History since 1600*
Eastern Europe since 1700
Economic and Social History of Europe and the United States since 1750
England (including the Empire) since 1688
Expansion of Europe since 1789
France since 1715
Germany since 1786
Intellectual History of Europe and the United States since 1789
International Relations since 1815
Italy since 1713
Japan since 1850
Latin America since 1810
Middle East since 1800
Military History since 1500
Modern Russia and the Soviet Union 1861-1991
Modern South Asian and Indian Ocean History since 1700
Native American History*
Ottoman History*
Southeastern Europe since 1453*
Sub-Saharan Africa since 1800
United States since 1815
Vietnam since 1800

Teaching Fellowships and Advising

Teaching Fellowship (TF) Application and Assignment Process

The Department guarantees teaching fellowships in the third and fourth years of graduate study equal to the current living stipend of \$19,700. An eligible student, who has passed the General Examination and maintains satisfactory progress, must teach four fifths per academic year (fraction of the University rate for a full-time non-tenure-track teaching position), to satisfy this guarantee. Third- and fourth-year students declaring non-resident status will forfeit their teaching guarantee in the Department, except for medical, maternity, or military leaves of absence or participation in a Harvard coordinated degree program. During the 2007-2008 10-month academic year, each fifth pays \$4,560 per term (or \$912 per month). In late March / early April, the TF Coordinator, Caron Yee (cyee@fas), accepts applications online for teaching positions in History lecture, Core, and tutorial courses for the following academic year. Note that late applications will not be accepted.

Soon after the application due date, faculty will receive a list of applicants who have expressed an interest in teaching their courses. Based on this list, faculty will indicate their staffing preferences. Matches will then be made, and applicants will be notified of their assignments toward the end of the spring term. However, there are some sections that are dependent on student enrollment, and therefore cannot be finalized until undergraduates have filed their study cards (during the second week of classes). For more information, students should read the Department's *Teaching Fellow Handbook* available in the Tutorial Office, Robinson Hall, first floor, and online.

fas.harvard.edu/~history/tfhandbook

Compensation

Five payments are made during each term on the 15th of each month (between September and January for the fall term, and between February and June for the spring term). If appointed after September 15th in the fall term or after February 15th in the spring term, a Teaching Fellow will receive back pay in a subsequent pay period.

Training and Evaluation

Third-year graduate students should prepare themselves for teaching by attending the Bok Center Fall Teaching Conference / Orientation for New Teachers, usually held in the Sever Quadrangle and Emerson Hall one week before the fall term begins. For the 2007-08 academic year, it will be held on Sept. 11-12. The Department stipulates that new teachers take two perennially scheduled sessions on "Professional Conduct" and "Discussion Leading." Attendance at the Teaching Retreat (Sept. 14) is also mandatory for all teaching fellows and tutors. The Department also stipulates that new Teaching Fellows should have their sections videotaped during the first term of teaching. TFs confidentially view their tapes with the Bok Center Lead Teaching Fellow, Katherine Grandjean (grandj@fas). The Committee on Undergraduate Education (CUE) conducts regular course evaluations. TFs may only obtain the full set of course evaluations from the instructor at the end of term (before forms are discarded) and online. The CUE Guide is published annually with performance evaluations of faculty members and notes on section leaders. Tutors are also regularly evaluated and can find their evaluations filed at the History Tutorial Office, 101 Robinson Hall.

Teaching Portfolio

The Bok Center and Office of Career Services advise TFs to develop and then update Teaching Portfolios early in their teaching careers at Harvard. TFs can begin the process during a regular teaching consultation appointment at the Bok Center. A workshop on preparing Teaching Portfolios is ordinarily offered by the History Lead TF during the academic year; attendance is encouraged. In general, TFs should save course materials, draft a teaching philosophy, request faculty and student references, keep copies of videotaped lectures, and collect student or CUE evaluations.

Employment Verification

Newly appointed Teaching Fellows must present the following employment verification: a passport or social security card and valid photo identification (student IDs are invalid). TFs need to complete the I-9 forms, and

tax withholding forms, including a federal W-4 form and possibly a Massachusetts M-4. Direct deposit of salary payments can also be arranged. International students who do not have United States documents must provide a passport and visa or I-20.

Library Privileges

Teaching Fellows have designated officer status, which provides extended library borrowing privileges.

GSAS Residential Positions

Residential Positions are available to all graduate students. In early January, applications for Freshman Proctor and House Tutor positions can be made to the Freshman Dean's Office and the undergraduate houses, respectively. The usual stipend is room and board plus half of a teaching fifth for resident tutors or freshman proctors, and free meals for non-resident tutors. Tutors and proctors are expected to participate fully in the life of the Houses and provide academic advice to undergraduate concentrators in History. Graduate students may consult the GSAS Bulletin for application deadlines; the TF Coordinator may provide a departmental

reference for applicants. The History Tutorial Office also hires House Advisors (to be held in conjunction with the Residential positions): please consult the Coordinator of Undergraduate Studies for more information.

International Students

Certification of English Instruction is required of all international students whose first language is not English. The International Coordinator at the Bok Center will evaluate their range of presentation skills. A Teaching in the American Classroom program is available to all International Teaching Fellows.

Lectureships

Advanced graduate students may explore career opportunities to teach in two interdisciplinary undergraduate programs: Social Studies and History and Literature, which have traditionally hired many of the History Department's new alumni. Applications are completed in late winter for the following academic year. These programs renew Lecturer appointments for up to three years after completion of the doctorate. If interested, consult the relevant offices by early January.

Dissertation Requirements and Submission

Dissertation Prospectus

As soon as possible after passing the General Examination - in no case over two terms later - candidates must identify a committee and topic for the dissertation. Candidates are required to present a summary of the dissertation proposal in a conference of faculty and graduate students, held on **Monday, January 28, 2008**. The greater length of the written proposal allows the candidate to engage more substantively with the issues he or she will be addressing and leads to a more substantive discussion at the conference. The following are some issues to consider:

Statement of Thesis: What is the problem one wishes to study and what is its interest or significance in current historical thinking? State clearly and concisely how one presently conceives of this problem and how one supposes it can be resolved.

Historiographical Context: What work has, and has not,

been done in this field and on this problem? Discuss relevant scholarship critically. One need not criticize specific failings; simply show what is understood to be the merits and limitations of relevant works. How does one propose to develop, challenge, or depart from existing positions or themes in historical literature?

Method and Theory: Outline an approach to the subject. If the conception has theoretical aspects, discuss them critically. Have scholars in other fields developed concepts of potential interest to the topic? Think about method and theory, even if there is a decision not to engage much with external perspectives and theory. The faculty neither encourages nor discourages such engagement, but cautions that original historical work should not simply illustrate other people's ideas.

Sources: Give an account of the sources for the subject so far identified. Stress primary sources, the difficulties

they present, their location (i.e., print, manuscript or any other form), and their accessibility. Identify the principal libraries and repositories as well as other locations and persons. Do not overlook unpublished doctoral or master's research.

Schedule: Draft a tentative chapter outline and schedule of tasks and stages for the writing of the dissertation. Allow time for research, travel to collections, writing, and revision.

Bibliography: List the primary and secondary sources used to develop the prospectus.

Prospectus Conference

Conference sessions will be arranged as much as possible by field and thematic relevance. Candidates will speak for roughly fifteen minutes, and the faculty moderator will ask for questions during the remaining fifteen minutes. The sessions are preceded by a light breakfast; lunch is also provided. Candidates are required to speak for fifteen minutes.

By December 3rd, the Graduate Coordinator asks for three pieces of information as a prelude to the conference: a provisional title of the presentation, technical requirements, and the names of any faculty whose input is desired because of the relevance of their research in relation to the candidate's. By January 14th, candidates will submit to the Coordinator a 15-20 page written proposal (including a select bibliography, and a range of archives where the research will be conducted) that will form the basis of their presentations. This deadline is important because the Coordinator will make copies of the dissertation proposals available to all interested faculty members, conference moderators, and the Director of Graduate Studies.

Prospectus Approval

Immediately after the conference presentation, the advisor may sign his or her approval of the dissertation prospectus on a form provided by the Graduate Coordinator. In some instances, the advisor may ask the candidate to revise the prospectus. If revisions are necessary, the final version must be submitted to the Coordinator, along with the signed Dissertation Prospectus Approval form, by **Thursday, May 1, 2008**.

Dissertation Committee

A candidate, in consultation with his or her advisor (and first committee member), is responsible for inviting faculty members to join the dissertation committee. The advisor will be responsible for most of the regular contact about the progress of the dissertation. The second reader should be a senior or junior faculty member of the Department (or affiliated with the Department and listed under other faculty offering instruction in History in the *Courses of Instruction*). However, if a candidate wants to include a second reader who is not affiliated with the Department, he or she must petition the Director of Graduate Studies. The third reader may be the member of another department, faculty or university. A candidate may choose not to approach a third reader for academic reasons, but only with the advisor's permission; an extension of this requirement will only be given for one additional year. Having four members on the committee is also possible; the fourth member may be added toward the completion of the dissertation. Throughout the research and writing phase, candidates are urged to maintain communication with each committee member, submitting chapters to the entire committee as they are written.

Dissertation Committee Form

A Dissertation Committee Form, signed by the required three committee members, must be submitted to the Graduate Coordinator before **May 1, 2008**. This date is generally one week before the Graduate Student Review Meeting, where the Coordinator will report whether conference participants have completed the requirement of forming a committee two terms after completion of the General Examination.

Altering a Dissertation Committee

After establishing a dissertation committee, a candidate may choose to replace an existing committee member. This decision should be made after careful consideration and consultation with his or her advisor. The candidate should initiate discussions with the current and potential readers; there should be no ambiguity about the latter's agreement to serve. The Graduate Coordinator, once notified, will update the official record of committee names.

Dissertation Defense

Candidates may arrange and assemble a commit-

tee for a dissertation defense, but it is not required. All members of the committee are required to approve and sign the final dissertation acceptance.

Workshops, Conferences and Dissertation Writing Help

There are many workshops and seminar series for discussing work in one's field and presenting one's own work. Examples include the Workshops in British History or Renaissance and Reformation History, and the seminar series at the area studies centers. There are also opportunities to obtain grants and to present papers at conferences before specialists in one's field. Information about funding can be found on page 6 of this handbook. Each term of the academic year, the Expository Writing Program <<http://www.fas.harvard.edu/~expos/>> sponsors a Graduate Dissertation Seminar to help with any problems. Topics include writing a prospectus, organizing research, time and task management, strategies for generating text, and overcoming writer's block by cultivating steady working habits and setting modest, achievable goals. Students in the process of writing their dissertations are advised to consult the *Form of the PhD Dissertation* on the GSAS web site.

Advanced Graduate Student (G-4+) Annual Progress Reports

The required annual report must be submitted online by **April 25, 2008**. Students are also encouraged to submit a dissertation outline (if available) and current academic CV. The Director of Graduate Studies, faculty advisors, and Graduate Coordinator will review the reports and outlines prior to the annual Graduate Student Review Meeting each May.

fas.harvard.edu/~history/my/

Departmental Requirements For Dissertation Submission

There are several steps to the submission of the dissertation. Candidates must complete an *Application for Degree* form and submit unbound and complete copies of the dissertation to each member of the dissertation

committee. Once the committee members or readers indicate their approval of the dissertation, the candidate must circulate a *Dissertation Acceptance Certificate* for each member to sign. One copy of the signed, completed *Dissertation Acceptance Certificate* and the *Department Exit Interview* must be submitted to the Graduate Coordinator. By the final submission date, the candidate will deliver or mail one bound and one unbound copy of the dissertation, the signed and completed *Dissertation Acceptance Certificate*, and all related paperwork to the Office of the Registrar, 20 Garden Street.

Step 1: Degree Applications

An *Application for Degree* form or *Degree Reactivation Form* must be delivered to the Coordinator before the following deadlines.

1. August 13, 2007 for a November 2007 degree.
2. December 3, 2007 for a March 2008 degree.
3. March 31, 2008 for a June 2008 degree.

NOTES:

- a) A fee of \$115 will be charged to the candidate's term bill once the *Application for Degree* is filed. The fee will be cancelled if the dissertation is not submitted by the appropriate deadline.
- b) The title should be as concise as possible, consistent with giving an accurate description of the dissertation. Candidates are strongly encouraged to embed key words into their titles, so that the titles will be retrievable on computerized listings.

Step 2: Submission of Unbound and Complete Copies to the Dissertation Committee

Submission of unbound and complete copies of the dissertation to members of the committee must be done no later than the following dates. Extensions can be granted only with the approval of each member of the dissertation committee. Some readers may require an earlier deadline to ensure their approval prior to the final submission date.

1. September 1, 2007 for a November 2007 degree.
2. December 3, 2007 for a March 2008 degree.
3. April 1, 2008 for a June 2008 degree.

Step 3: Dissertation Acceptance Certificate

Once each member of the committee has read and approved the dissertation, the candidate must con-

tact the Department to receive a printed version of the *Dissertation Acceptance Certificate* (must match the dissertation title page exactly) for each committee member to sign; the Graduate Coordinator assists with circulation to out-of-state readers. The typed, signed original must be submitted with the dissertation and all relevant materials by the final submission deadline. A copy of the completed certificate must be delivered to the Coordinator.

Step 4: Final Submission of the Dissertation to the Registrar's Office

The Office of the Registrar must receive one bound and one unbound copy of the dissertation, the *Dissertation Acceptance Certificate*, and all the related paperwork by the following dates. **There are no extensions.** For the purposes of academic appointment, a candidate (once the dissertation, certificate, and final departmental approval are submitted) may request expected degree certification from the Requirements Office, 20 Garden Street, Room 109.

1. October 1, 2007 for a November 2007 degree.
2. January 25, 2008 for a March 2008 degree.
3. May 23, 2008 for a June 2008 degree.

The Department of History does not require candidates to submit a copy of the dissertation to the department.

Manuscript Details

The unbound dissertation should be neatly boxed, and in boxes sturdy enough for mailing purposes. If the bound copy is over 400 pages in length, it is advisable to have it bound in two volumes. For precise details, see pages 1 through 10 of *The Form of the PhD Dissertation*.

1. It must be printed or typed on high-quality, acid-free paper.
2. The paper must be 8½ by 11 inches in size.
3. The left-hand margin must be 1½ inches, and the bottom, top and right-hand margins must be 1 inch.
4. Footnotes must be included at the bottom of each page.
5. Refer to pages 2-3 of *The Form of the PhD Dissertation* for details about the title page, wherein the official name of the Department is "The Department of History".

Abstracts

1. The abstract, a summary description of the dissertation, should not exceed 350 words (1½ pages). The abstract should be double-spaced and printed on the same high-quality paper used for the dissertation. It should include a statement of methods, materials and results. The candidate's name, dissertation title, and the advisor's name should all be included in the abstract.
2. Candidates will need three copies of the abstract. The first and second copies should appear immediately after the page that contains notice of copyright in the bound and unbound copies of the dissertation. The third copy should be attached to the University Microfilms International (UMI) publishing agreement. UMI publishes all abstracts in *Dissertation Abstracts International*.
3. The abstract should be bound into the bound copy of the dissertation.

University Microfilms International

Harvard University oversees a program designed to make all dissertations readily available to the university research community. The University requires that students submit with their dissertations a signed publishing agreement with UMI (a letter to restrict online access, if desired, should also be included). The unbound copy of the dissertation will be sent to UMI.

Restriction of Access

If a candidate wishes to have UMI obtain his or her permission before selling copies of the dissertation or reproducing it online, he or she may write a letter and attach it to the UMI agreement. A loose copy of this letter should also be placed in the bound copy of the dissertation.

If a candidate wishes to restrict access to the dissertation at the University Archive, he or she must make a written request to the Curator of the University Archive. Send a copy of the letter to the Graduate Coordinator, who will arrange to have the Department Chair write a letter of support. Restriction of access is usually for a period of five years and may be obtained either for reasons of impending publication or because the dissertation contains sensitive material that should not be made public in the immediate future.

Final Checklist

- Submit the *Application for Degree* form to the Graduate Coordinator before the appropriate deadline
- Submit the unbound copies of complete dissertation to each member of the dissertation committee
- Circulate the *Dissertation Acceptance Certificate* once all committee members have read and approved the dissertation
- Register for the post.harvard email forwarding service: post.harvard.edu
- Submit a copy of the completed *Dissertation Acceptance Certificate* and *Department Exit Interview* to the Coordinator
- Send the Coordinator a copy of a written request letter to the Curator of the University Archive (if planning to restrict access to the dissertation)
- Submit the complete dissertation packet to the Office of the Registrar. Packet includes:
 - Bound copy of dissertation with typed, original *Dissertation Acceptance Certificate* (enclosed, but not bound)
Note: Registrar's Office will not accept a hand-written certificate.
 - Unbound, neatly boxed, copy of dissertation with centered copy of *Dissertation Acceptance Certificate* (enclosed)
 - First copy of the abstract (1½ double-spaced pages) bound into the bound copy of the dissertation, following copyright page—should include dissertation title, candidate's name, and advisor's name
 - Second copy of the abstract enclosed in the unbound copy of the dissertation, following the copyright page
 - Signed UMI *Doctoral Dissertation Agreement Form* (pages 3-6) with copy of title page and third copy of the abstract attached (and letter requesting permission before reproduction of the dissertation—if desired)
 - Completed survey forms (*Survey of Earned Doctorates, Student Exit Interview, Survey of Postgraduate Plans*)

Coordinated JD/PhD Program

Purpose

The Coordinated JD/PhD Program is designed for students interested in completing interdisciplinary work during their enrollment at Harvard University and is founded on the belief that students' legal and liberal arts graduate studies can both be enriched through this pursuit. Students completing the Coordinated Program receive a JD from Harvard Law School (HLS) and a PhD from the Harvard Graduate School of Arts and Sciences (GSAS). It is expected that these students will be strong candidates for teaching posts at law schools and in arts and sciences programs, as well as for other positions in law and academia. To date, the Coordinated JD/PhD Program is established in the Departments of economics, government, health policy, and history; this list will expand based on student interest. Students who wish to explore the Coordinated JD/PHD Program, and who are eligible to do so based on the criteria set forth below, are encouraged to contact Catherine Claypoole, Assistant Dean for Academic Affairs at the Law School, or Rise Shepsle, Assistant Dean of Student Affairs at GSAS.

claypool@law.harvard.edu
rshepsle@fas.harvard.edu

Admission

Prospective students must apply to and be separately admitted to both HLS and the GSAS Graduate Program in History before applying to the Coordinated JD/PHD Program. Students must apply to the Coordinated Program no later than June 1st of their second year of enrollment in either the HLS or GSAS program. Once a student has been admitted to both programs, he or she applies to the Coordinated Program by submitting a plan of study, which must be approved both by the History Department's Director of Graduate Studies and the Vice Dean for Academic Programming at the Law School. Acceptance of this plan of study constitutes admission into the Coordinated Program. History first- and second-year students must also complete the departmental Plan of Study.

Students who are enrolled in one program but have not yet been admitted to the second School must apply to the second School no later than their second year in the first program, meeting the second School's application deadline for matriculation the following year. (Once they are admitted to the second program, they must also meet the June 1st deadline for applying

to the Coordinated JD/PhD Program.) Students who are already separately enrolled in both the PhD program and the Law School's JD program, in addition to meeting the above requirements, are encouraged to apply to the Coordinated Program as soon as possible.

Registration and Course of Study

Students will be registered in only one School during any given semester/term. They will be expected to complete all requirements for the JD degree within six years of the date they first enroll in either HLS or GSAS; they may graduate from the Law School before completing the PhD. Ordinarily, students must have satisfactorily completed at least 16 half courses and have paid four terms of full tuition to receive the PhD. Students will have two primary faculty advisors, one at HLS and one at GSAS, who will jointly advise students.

Course of Study at GSAS and HLS - Students ordinarily will be expected to complete at least four years (eight terms) in GSAS. At the Law School, students will be expected to complete the first-year program, three upper-level fall or spring semesters, and two winter terms, for a total of five fall or spring semesters and two winter terms. In lieu of the sixth HLS semester generally required of JD students, students in the Coordinated Program take that sixth semester at GSAS, completing courses or dissertation work pre-approved by HLS and equivalent to at least ten HLS credits. There may be opportunities for cross-registration.

Students must maintain satisfactory progress in both programs. The time to degree ("dissertation clock")

does stop for history students participating in the coordinated program; they will be expected to complete the JD in five terms and the PhD in a maximum of ten years while registered at GSAS.

Further details about the program are available online:

fas.harvard.edu/~history/jd

Funding

Students will be eligible for Law School financial aid during the five semesters in which they are enrolled in and pay tuition to HLS. Students will be eligible for GSAS funding during the terms they are enrolled in GSAS, following the standard pattern of funding for students in the Department of History.

The teaching guarantee in the Department of History will be applied to students in the Coordinated Program during the fourth and seventh years of graduate study. The teaching guarantee must be used or will be forfeited.

Housing and Student Life

Students may apply for housing through either School for the years in which they are enrolled for at least one semester/term at both Schools. In all other years, students must apply for housing to the School in which they are enrolled. GSAS and HLS will work together to ensure that the student services offered by both Schools are available to JD/PhD students during all their years in the Coordinated Program.

Professional Development and Career Planning

Professional Development Workshops

The Department organizes three workshops in the fall term. The first, an academic CV and cover letter workshop, is a collaborative effort between the Department and the Office of Career Services. The second consists of observations and comments by either newly hired assistant professors or advanced graduate students with recent experience in on-campus interviews and knowledge of current hiring trends. The format of the third includes a mock interview of a volunteer job candidate by senior faculty in the Department.

<https://ocs.fas.harvard.edu:8443/ocs/>

Dossier Service

Doctoral candidates are advised to register online for the Dossier Service early in their graduate studies; reference letters may be used for fellowship and job market applications. Online registration for the Dossier Service is available (see link). A candidate should provide the advisor and committee members with a copy of the application letter and curriculum vitae when request-

ing reference letters, and will need to furnish the Dossier Service with the appropriate waivers to ensure their confidentiality.

Teaching Portfolio

The Bok Center and Office of Career Services advise TFs to develop and then update Teaching Portfolios early in their teaching careers at Harvard. TFs can begin the process during a regular teaching consultation appointment at the Bok Center. In preparation, TFs should save course materials, draft a teaching philosophy, request faculty and student references, keep copies of videotaped lectures, and collect student or CUE evaluations.

Conference Funding

Doctoral candidates in the History Department, whose papers have been accepted for presentation at an academic conference, may request reimbursement for travel-related expenses. The maximum award per individual is \$500 twice per academic year based on funding availability. The applicant's advisor must certify that at least one dissertation chapter has been completed. Applications should be submitted to Janet Hatch (jhatch@fas.harvard.edu), Department Administrator, Robinson 200. Once approved, original travel receipts must be submitted to Cory Paulsen (paulsen@fas.harvard.edu), Financial Administrator, for reimbursement. **Please note that the Department cannot process reimbursements for expenses older than 60 days.**

AHA Funding - The History Department also provides funding for doctoral candidates in its graduate program who will attend the annual American Historical Association (AHA) meeting for scheduled job interviews. Travel expenses will be reimbursed to a maximum of \$500. Students must provide documentation (prior to the conference) that at least one formal job interview has been scheduled at the AHA. Original receipts (younger than 60 days) must be submitted to Janet Hatch (jhatch@fas.harvard.edu) for reimbursement. Funding will be offered only **once** during a candidate's academic tenure and is not renewable.

Department's Online Placement List

Advanced graduate students who are planning to enter the job market in the upcoming academic year should email the Graduate Coordinator (grock@fas.harvard.edu) with the following: a brief academic profile,

current curriculum vitae, dissertation title and abstract, contact information, digital photograph (if available), and any other relevant information. Once provided, candidates will be given a personalized placement home page on the History Department's website to which they can refer potential employers.

Mock Job Talks

Candidates on the job market may arrange with the Coordinator to schedule a mock job talk. These sessions provide students with the opportunity to receive constructive feedback from advisors, committee members, and other job candidates prior to scheduled on-campus interviews.

Job Search

Candidates need to take the initiative in acquiring and organizing information about the differing requirements of each potential position. Learn everything possible about the job so as to address employers' possible concerns. Addressing a broad audience is particularly important during interviews. Take special care with everything within control; provide thoughtfully composed letters of application, an impeccably presented curriculum vitae, and good summaries of the dissertation and skills developed in connection with the research.

Job Notices

All jobs are advertised in *Perspectives*, the American Historical Association (AHA) newsletter, and job postings are made in advance on their website. Job notices sent to the Department, especially those for one-year replacement positions in the Boston area, are forwarded to the student listserv and placed in the Career Placement Binders, Robinson Hall. Also, "The Harvard Guide to Postdoctoral Fellowships" is available free of charge from the Fellowships Office in Holyoke Center.

www.historians.org

Academic Positions

The search process proceeds in three stages: the submission of application materials, a short interview at a conference (usually at the annual AHA conference in January), and an on-campus interview. In these stages, candidates are attempting to convince the hiring committee, often without very specific information at their disposal, of the suitability of their interests for the job.

Candidates should have a short summary of their dissertations in mind, so that they can describe them accurately and concisely in a short interview. Avoid obviously contentious issues about the graduate program. Most of all, candidates should attempt to convey their interest and enthusiasm for the research and teaching they have done and would do if selected.

Non-Academic Positions

The appeal of pursuing non-academic opportunities and the interest in Ph.D. students by employers has increased. Consultancy firms have programs designed to attract Ph.D. candidates. Social sciences and humanities alumni have entered professions like educational program evaluation, non-profit arts organizations,

computer linguistics, business consulting, publishing, international development, public relations and business communication. The Woodrow Wilson Foundation <<http://www.woodrow.org/phd/>> has a program to establish contacts between potential employers and those who hold a doctorate in the social sciences. There are also many opportunities through the Office of Career Services <<http://www.ocs.fas.harvard.edu/>> to gain information about non-academic careers and to attend presentations by potential employers. They include workshops where GSAS alumni speak on how they entered other career paths, and sessions on how to translate academic skills into experience and training that may appeal to potential employers.

General Information

Harvard University Libraries

The main webpage for Harvard University Libraries is:

lib.harvard.edu/libraries/

History Department Library

The History Department Library, located on the second floor of Robinson Hall, is non-lending and thus a valuable resource for books immediately unavailable at other University libraries. Students may work at the front desk, which provides a low-pressure employment opportunity. If interested, contact Department Financial Administrator Cory Paulsen at paulsen@fas.harvard.edu

or visit:

www.fas.harvard.edu/~history/contact

Student Listserv

All students in residence will be automatically subscribed to an electronic email list to receive academic and departmental announcements, job postings, and notifications of fellowship deadlines. Students who wish to post a message to the list should send an email to history-grad@lists.fas.harvard.edu. Non-resident students wishing not to receive listserv messages should notify the Graduate Coordinator (grock@fas.harvard.edu).

Correspondence

Email - Students may obtain and modify email accounts through the Faculty of Arts and Sciences Computer Services (FASCS). Once assigned a student identification number, students can create an account online (see link). The email account may be used even if not in residence or as a forwarding service. Please provide newly created account usernames to the Graduate Coordinator.

www.fas.harvard.edu/computing/myaccount/

Mail, Announcements, and Address Changes - Graduate student mailboxes are located on the second floor of Robinson Hall. Check mailboxes regularly for correspondence and departmental announcements about job opportunities or fellowships that are sent by mail or newsletter. Notices sent to the Department are posted online and kept in jobs and fellowships binders in the Graduate Student Lounge. When moving or going on research trips, students should update their directory information online (see link). The revised information will be forwarded to the appropriate offices. An email should also be sent to the Graduate Coordinator: (grock@fas.harvard.edu).

my.harvard.edu

Letterhead

Students may use Department letterhead (available in Robinson Hall, 2nd Floor) for fellowships, recommendations, and job applications. Students may take under fifty sheets at a time, and may do so periodically throughout the year.

Website

www.fas.harvard.edu/~history/

Students are encouraged to visit the Department website for updated information regarding the contents of this handbook. Those who wish to publish events online should send an email to history@fas.harvard.edu.

Social Activities

Henry Adams Club - This graduate student association organizes social events and informal discus-

sions on assorted topics. Social events are usually held biweekly in the Graduate Student Lounge, Robinson Hall. Recent workshops included talks by faculty members about early stages of their careers and their current research interests.

fas.harvard.edu/~history/GRhenry_index.cgi

Dudley House - Fellows and tutors of Dudley House organize a wide variety of social, cultural, intellectual and recreational programs for the University's graduate students, including the writing and production of a literary magazine, *The Dudley Review*, participating in public service, intramural sports, and hiking expeditions throughout New England. Dudley House also has a common room, the main dining room for graduate students, as well as a café, Gato Rojo. Information is available on their webpage:
<<http://www.fas.harvard.edu/~dudley/>>

Administration

DIRECTOR OF GRADUATE STUDIES

Professor Hue Tam Ho Tai
CGIS South S127

(617) 495-5456, hhtai@fas.harvard.edu

Professor Tai oversees the graduate program. She adjudicates in curricular matters concerning the program, most notably in deciding petitions when plans of study are at variance from the usual requirements. She may be contacted directly for advice about handling curricular or advising relationships and personal difficulties of any kind, particularly when they have an effect on continuation in the program.

DEPARTMENT CHAIR

Professor James Kloppenberg
Robinson Hall, Room 202

(617) 495-2504, jkloppen@fas.harvard.edu

Professor Kloppenberg, as Department Chair, handles all department-related issues including faculty appointments. He annually appoints members to the Department's Admissions and Fellowships Committees, oversees Department meetings, and completes the Department's Annual Report to the Graduate School.

DEPARTMENT STAFF**Department Administrator**

Janet Hatch, *Robinson Hall, Room 200*

(617) 496-4057, jhatch@fas.harvard.edu

Assists the Department Chair in departmental governance; has overall responsibility for administrative affairs in the Department. Handles faculty administrative matters; supervises departmental staff; approves funding requests.

Coordinator of Graduate Studies and Information Technology (IT) Contact

Gail Rock, *Robinson Hall, Room 204*

(617) 496-6916, grock@fas.harvard.edu

Assists the Director of Graduate Studies with the administration of the graduate program; communicates with prospective students; advises students on graduate program requirements; handles questions about computer resources. Oversees department website content development and revision of the *Graduate Student Handbook*.

Coordinator of Undergraduate Studies and the Appointment of Teaching Fellows

Caron Yee, *Robinson Hall, Tutorial Office*

(617) 496-1626, cye@fas.harvard.edu

Assists the Head Tutor with the administration of the undergraduate program; coordinates the appointment of teaching fellows.

Financial Administrator

Cory Paulsen, *CGIS, Room S429*

(617) 496-4058, paulsen@fas.harvard.edu

Handles all payroll and reimbursement issues; coordinates student employment in the History Department Library.

Assistant to the Department Chair

Matthew Corcoran, *Robinson Hall, Room 203*

(617) 496-4067

Handles daily calendar of the Department Chair, may be contacted concerning business with the Department Chair.

Staff Assistants

Mary McConnell, *Robinson Hall, Room 201*

(617) 495-2545, mgmconn@fas.harvard.edu

Collects syllabi, updates course and alumni information,

coordinates course catalog.

Laura Johnson, *Robinson Hall, Tutorial Office*

(617) 495-2157, lmjohns@fas.harvard.edu

Assists Head Tutor and Undergraduate Coordinator with the administration of the undergraduate program.

Wendy Lurie, *Robinson Hall, Room 201*

(617) 495-8993, wlurie@fas.harvard.edu

Coordinates Medieval Studies Committee and orders books for the History Department Library.

Kristina Nies, *Robinson Hall, Room 201*

(617) 495-2556

Maintains all aspects of departmental website and produces the *Graduate Student Facebook*.

Paul Rogers, *Robinson Hall, Room 201*

(617) 495-0936, pwrogers@fas.harvard.edu

Assists Financial Administrator and provides administrative support to department faculty.

Megan LeMay, *CGIS, Room S428*

(617) 496-0521, mlemay@fas.harvard.edu

Assists Financial Administrator and provides administrative support to department faculty in CGIS.

Administrative Officers in the Graduate School Of Arts And Sciences

Students will have frequent contact with four officers at the Graduate School's main offices in Byerly Hall, 8 Garden Street, in the Radcliffe Yard. Judy Mehrmann is the admissions and financial aid officer. Cynthia Verba oversees fellowships awards and gives advice on fellowships proposals. Rise Shepsle handles student affairs matters. Laura Pascale coordinates the appointment of teaching fellows.

Margot Gill, Administrative Dean: Holyoke Center;

(617) 495-1814, mgill@fas.harvard.edu

Russell Berg, Dean for Admissions and Financial Aid:

Holyoke Center; (617) 495-1814,

berg@fas.harvard.edu

Garth McCavana, Associate Dean for Student Affairs:
Holyoke Center; (617) 495-1814,
mccavana@fas.harvard.edu

Rise Shepsle, Assistant Dean of Student Affairs: Holyoke
Center; (617) 495-1814, rshepsle@fas.harvard.edu

Ellen Fox, Director of Student Services and GSAS Housing
Office: Dudley House (Lehman Hall), Room B-2;
(617) 495-5005, efox@fas.harvard.edu

Judy Mehrmann, Senior Financial Aid Officer in the
Social Sciences: Holyoke Center; (617) 495-5396, meh-
rmann@fas.harvard.edu

Susan McLaughlin, Senior Financial Aid Officer in the Hu-
manities and Coordinator of the FLAS Competition; Holy-
oke Center; (617) 495-5396, smclaugh@fas.harvard.edu

Laura Pascale, Staff Assistant for Teaching Fellows: Holy-
oke Center; (617) 495-5396, pascale@fas.harvard.edu

Faculty

Africa

Emmanuel K. Akyeampong, Harvard College Professor and Professor of History and of African and African-American Studies. Courses on West African history, Islam in Sub-Saharan Africa, comparative slavery, gender in African history, health, disease, and ecology in African history, and the social history of alcohol. Offers graduate research seminar on sources, methods and themes in African history. Research interests include ecology, social history, cultural history, disease and medicine, and the African diaspora. His books are *Drink, Power, and Cultural Change: A Social History of Alcohol in Ghana, c. 1800 to Recent Times* (1996); and *Between the Sea and the Lagoon: an Eco-Social History of the Anlo of Southeastern Ghana, c.1850 to Recent Times* (2001).

Caroline Elkins, Hugo K. Foster Associate Professor of African Studies. Professor Elkins's first book, *Imperial Reckoning: The Untold Story of Britain's Gulag in Kenya*, was awarded the 2006 Pulitzer Prize for General Non-Fiction. It was also selected as one of the Economist's best history books for 2005, was a New York Times editor's choice, and was a finalist for the Lionel Gelber Award. Professor Elkins's current research interests include colonial violence and post-conflict reconciliation in Africa, and violence and the decline of the British Empire. She is currently working on two projects: one examining the effects of violence and amnesia on local communities and nation-building in post-independent Kenya; the other analyzing British counter-insurgency operations after the Second World War, with case studies including Palestine, Malaya, Kenya, Cyprus, and Nyasaland. Professor Elkins teaches courses on modern Africa, protest in East Africa, human rights in Africa, and British colonial violence in the 20th century. Publications also include *Settler Colonialism in the Twentieth Century: Projects, Practices, Legacies*, edited with Susan Pedersen (Routledge, 2005).

Ancient

Emma Dench, Professor of the Classics and of History. She is particularly interested in questions of identity (ethnic and other kinds) in classical antiquity, and engages with the material and literary cultures of the Roman world, especially Roman Italy. Her current research interests include Roman 'imperialism' and the retrospective writing (especially in antiquity) of the Republican and Augustan periods. Publications include *Romulus* (2005) and *From Barbarians to New Men: Greek, Roman, and Modern Perceptions of Peoples from the Central Apennines* (1995).

Christopher P. Jones, George Martin Lane Professor of the Classics and Professor of History. Interests: Greek and Roman history, especially the Hellenistic period and the Roman Empire; cultural history; Greek literature of the Roman period; Greek epigraphy. Teaches courses on the Roman empire and on early Christianity; also teaches Greek and Latin authors in the Classics Department. Major publications: translation, *Philostratus: Life of Apollonius of Tyana* (1971); *Plutarch and Rome* (1971, 2nd, edition 1972); *The Roman World of Dio Chrysostom* (1978); *Culture and Society in Lucian* (1986); *Le Martyre de Pionios, Prêtre de Smyrne* (by Louis Robert, completed and co-edited with G.W. Bowersock, 1994); *Kinship Diplomacy in the Ancient World* (1999); and *Philostratus: The Life of Apollonius of Tyana* (edition and translation), 2 volumes, Loeb Classical Library, Harvard University Press, 2005).

British

Maya Jasanoff, Associate Professor of History (On leave, Spring 2008). Studies modern British history with a focus on Britain's relationship with its empire, Europe, and the rest of the world, particularly South Asia and the Atlantic world.

Mark A. Kishlansky, Frank B. Baird Professor of History. History of Early Modern Britain, focusing on the history of politics and political thought. Teaches courses on English social history, the Stuart Age, the English Revolution, and the Reign of Charles I. He is a frequent participant in the sophomore tutorial program and directs senior theses on British history. He is the author of *The Rise of the New Model Army* (1979); *Parliamentary Selection: Social and Political Choice in Early Modern England* (1986); *A Monarchy Transformed, 1603-1714* (1998); the editor of *Early Modern Europe: The Crises of Authority* (1988); *Political Culture and Cultural Politics in Early Modern England* (1995); *Sources of the West* (5 editions); and *Sources of World History* (3 editions). His textbooks include *Civilization in the West* (5th ed. 2002) and *Society and Culture in World History* (1994).

Early Modern Europe

Ann Blair, Henry Charles Lea Professor of History (On leave, Spring 2008). Professor Blair specializes in the cultural and intellectual history of early modern Europe (16th-17th centuries), with an emphasis on France. Her interests include the history of the book and of education, the history of the disciplines and of scholarship, early modern natural philosophy and its interactions with religion. She is currently working on the ways in which early modern scholars coped with what they perceived to be an overabundance of books, and in particular the kinds of reference works, searching devices and shortcuts in reading and note-taking that they devised, ca. 1500-1700. Her book *The Theater of Nature: Jean Bodin and Renaissance Science* (1997) is a study of the transmission and transformations of traditional natural philosophy in the late Renaissance.

Robert Darnton, Carl H. Pforzheimer University Professor and Director of the Harvard University Library. Interests are in eighteenth- and nineteenth-century France, European social and intellectual history.

James Hankins, Professor of History. Renaissance intellectual history. Main research interests are the history of Renaissance political thought, history of philosophy, and history of the classical tradition. Founder and General Editor of the I Tatti Renaissance Library (Harvard University Press) and Associate Editor of the *Catalogus Translationum et Commentariorum* (Union Académique Internationale). Currently working on a history of philosophical religions in the Renaissance and a book on Leonardo Bruni and Renaissance republicanism. Recent books include *The Cambridge Companion to Renaissance Philosophy* (Editor, 2007); *Humanism and Platonism in the Italian Renaissance*, 2 vols., Rome: Edizioni di Storia e Letteratura (2003); *Marsilio Ficino: Platonic Theology*, 6 vols., Harvard (Editor, with Michael J. B. Allen, translator) (2001-2006); *Leonardo Bruni: History of Florence*, 2 vols. to date, Harvard (Editor and Translator) (2001-2004); and *Renaissance Civic*

Humanism: Reappraisals and Reflections, (Editor) Cambridge (2000).

Steven Ozment, McLean Professor of Ancient and Modern History. Research: Renaissance and Reformation Europe (1400-1700). Courses: Historiography of Renaissance and Reformation Europe; the Family in Northern Europe; Late Medieval and Early Modern Germany; Survey of European Civilization; Germans and Their History. Publications include: *The Age of Reform* (1980); *When Fathers Ruled: Family Life in Reformation Europe* (1983); *Three Behaim Boys: Growing Up in Early Modern Germany* (1990); *Protestants: The Birth of a Revolution* (1992); *The Bürgermeister's Daughter* (1996); *Flesh and Spirit: Private Life in Early Modern Germany* (1999); *Ancestors: The Loving Family in Old Europe* (2001) *The Heritage of World Civilization*, 6th ed. (2003); *A Mighty Fortress: A New History of the German People* (2004); *The Western Heritage*, 8th ed. (2004).

East Asia

Andrew Gordon, Lee and Juliet Folger Fund Professor of History (On leave, 2007-08). Teaches courses on modern Japanese history with a primary research interest in labor, class and the social and political history of modern Japan. He has most recently published *A Modern History of Japan* (2002). He is currently working on the making of the modern consumer in 20th century Japan, with a particular focus on the sewing machine. He is the author of *The Evolution of Labor Relations in Japan: Heavy Industry, 1853-1955* and *Labor and Imperial Democracy in Prewar Japan*. He edited the book *Postwar Japan as History* and published *The Wages of Affluence: Labor and Management in Postwar Japan in 1998* (2001).

Henrietta Harrison, Professor of History. Her research has been on the social and cultural history of 19th and 20th century China. She has worked on the cultural history of the Nationalist period and the Taiwan indigenous people. Current research interests are in Shanxi province, rural history, infanticide, and the history of the Catholic church in China. She also has teaching interests in Chinese nationalism and ethnicity, Christianity in China, the 1949 Communist revolution and Chinese history since 1949. Publications include: *The Man Awakened from Dreams: One Man's Life in a North China Village 1857-1949* (2004); *China: Inventing the Nation* (2001); and *The Making of the Republican Citizen: Ceremonies and Symbols in China, 1911-1929* (2000).

William C. Kirby, Edith and Benjamin Geisinger Professor of History (On leave, 2007-08). A historian of modern China, his work examines China's economic and political development in an international context. He has written on China's relations with Europe; the history of modern Chinese capitalism; the history of freedom in China; the international socialist economy of the 1950's; and relations across the Taiwan Strait. He holds

appointments as Visiting Professor at Peking University, Nanjing University, and the Free University of Berlin. He has served as Chair of the History Department, Director of the Asia Center, and most recently as Dean of the Faculty of Arts and Science. His current projects include: the foreign relations of post-1949 China; Chinese business organization, past and present; and a global history of the 20th century. Recent publications include *China and the World: Internationalization, Internalization, Externalization* (Co-editor, 2007) and *Global Conjectures: China in Transnational Perspective* (Co-editor, 2007).

Ian Miller, Assistant Professor of History. Interests include 19th- and 20th-century Japan, especially cultural and environmental history; comparative imperialism; history of science and medicine.

Hue-Tam Ho Tai, Kenneth T. Young Professor of Sino-Vietnamese History and Director of Graduate Studies (On leave, Spring 2008). Current interests: public memory and public history; the famine of 1945 in northern Vietnam as experience and memory; telling lives: biography and autobiography. Her books include *Millenarianism and Peasant Politics in Vietnam* (1983), *Radicalism and the Origins of the Vietnamese Revolution* (1992) and *The Country of Memory: Remaking the Past in Late Socialist Vietnam* (2001). Other recent publications include "Monumental Ambiguity: the State Commemoration of Ho Chi Minh" in the edited collection *Essays into Vietnamese Pasts* (1995), "Representing the Past in Vietnamese Museums" in *Curator* (1998) and "Remembered Realms: Pierre Nora and French National Memory" in *The American Historical Review* (2001).

International

David Armitage, Professor of History. Early Modern, Intellectual, and International History. Prof. Armitage was educated at Cambridge and Princeton Universities and taught at Columbia University for eleven years before joining the History Department in 2004. His research and teaching interests include the history of political thought, the history of the British Empire before 1800, the history of the Atlantic World 1500-1800, and the history of international law. He is currently working on a study of the foundations for modern international thought for Cambridge University Press. He is also editing John Locke's colonial writings for the Clarendon Edition of the Works of John Locke. Publications include *Greater Britain, 1516-1776: Essays in Atlantic History* (2004), *The Declaration of Independence: A Global History* (2007), and *British Political Thought in History, Literature and Theory, 1500-1800* (Editor, 2006).

Niall Ferguson, Laurence A. Tisch Professor of History. Research is principally focused on nineteenth- and twentieth-

century international history, with an emphasis on empires, warfare, economic development and financial institutions. Subsidiary interest: the use of counterfactuals in historical explanation. His books include *The Cash Nexus: Money and Power in the Modern World, 1700-2000* (Basic Books, 2003), *Colossus: The Rise and Fall of the American Empire* (Penguin, 2004), and *The War of the World: Twentieth-century Conflict and the Descent of the West* (Penguin, 2006).

Erez Manela, Dunwalke Associate Professor of American History. Twentieth-century international history with particular interests in the role of the United States in the world; in colonialism and nationalism in an international context; and in the evolution of international society. His first book, on the "Wilsonian moment" in the colonial world, arose from the attempt to understand how perceptions of Woodrow Wilson and his rhetoric of self-determination shaped the goals and dynamics of the anticolonial revolts that erupted in Egypt, India, China, and Korea during the spring of 1919. His current research focuses on international campaigns against disease, and specifically the global campaign to eradicate smallpox. Recent publications include *The Wilsonian Moment: Self-Determination and the International Origins of Anticolonial Nationalism* (2007), "Wilsonian Globalism and the Doctrine of Preemption," *International Journal*, 60:4 (Autumn 2005), "The Wilsonian Moment in India and the Imperial Crisis of 1919," in Wm. Roger Louis, ed., *Yet More Adventures with Britannia* (London: I.B. Tauris, 2005), and "Good Will and Bad: Rethinking US-Egyptian Contacts in the Interwar Years," *Middle Eastern Studies*, 38:1 (January 2002), 71-89.

Latin America

Kenneth Maxwell, Visiting Professor of History. Interests include 18th-century Atlantic History (especially Portugal and Brazil); contemporary Latin America; democratic transitions in Portugal and Spain; history of decolonizations. Teaches lecture courses on colonial Latin America and Brazilian history, and conference courses on late 18th-century colonial history of Latin America. Current research focuses on contemporary Brazil and the U.S. influence in Brazil during the Age of the Democratic Revolutions. His books include *Conflicts and Conspiracies: Brazil and Portugal, 1750-1808* (New York and London: Routledge, 2004), revised edition; *Naked Tropics: Essays on Empire and Other Rogues* (New York and London: Routledge, 2003); and *Mais Malandros: Ensaio Tropicais e Outros* (São Paulo: Paz e Terra, 2002).

John Womack, Jr., Robert Woods Bliss Professor of Latin American History and Economics. Professor Womack's main intellectual concerns are Latin America, Spain, and Portugal from the 16th century to the present. His scholarly work concentrates on the agrarian, industrial, and labor history of Mexico from 1880 to 1945. Publications include *Zapata and*

the Mexican Revolution (1969) and *Rebellion in Chiapas: An Historical Reader* (1999).

Medieval

Angeliki Laiou, Dumbarton Oaks Professor of Byzantine History. Interests: Byzantine social and economic history; the Byzantine family; women; the history of the Mediterranean in the later middle ages; the crusades; medieval economic history; the history of Modern Greece. Her books include *Consent and Coercion to Sex and Marriage in Ancient and Medieval Societies* (1993), *Mariage, amour et parenté à Byzance, XI-XIII^{ème} siècles* (1992), and *Peasant Society in the Late Byzantine Empire: A Social and Demographic Study* (1977).

Michael McCormick, Francis Goelet Professor of Medieval History (On leave, Fall 2007). His research and teaching focuses on the archaeology and history of the fall of the Roman Empire and the origins of medieval civilization, particularly the discovery of the past through the uncovering of new data from new natural scientific approaches to biomolecular evidence, climate change, etc. He has published *Les annales du moyen âge occidental* (1975); *Index scriptorum operumque latino-belgicorum medii aevi: Nouveau répertoire des oeuvres médiolatines belges: XII^e siècles* (1979); *Eternal Victory: Triumphal Rulership in the Late Antiquity, Byzantium and the Early Medieval West* (1987); *Five Hundred Unknown Glosses from the Palatine Virgil* (1993) and *Origins of the European Economy: Communications and Commerce, A.D. 300-900* (2001).

Daniel Lord Smail, Professor of History (On leave, 2007-08). His research has concentrated on the social and cultural history of Marseille in the later middle ages. He has published on a variety of subjects ranging from women, Jews, and demography to law, violence, and space. Underlying much of his recent work is the effort to write a cultural history or a history of ideas using conventional social historical sources from late medieval Europe, including notarial casebooks, records of judicial proceedings, and rent registers. His publications include *Imaginary Cartographies: Possession and Identity in Late Medieval Marseille* (1999); *The Consumption of Justice: Emotions, Publicity, and Legal Culture in Marseille, 1264-1423* (2003); *Fama: The Politics of Talk and Reputation in Medieval Europe*, coedited with Thelma Fenster (2003); and various articles in journals that include *Annales*, *French Historical Studies*, *Hispania*, *Past and Present*, and *Speculum*. Recently published "In the Grip of Sacred History," one of the historiographical components of his natural history project, in *The American Historical Review* (December 2005).

Middle East

Cemal Kafadar, Vehbi Koç Professor of Turkish Studies.

Interested in social and cultural history of the Middle East and Southeastern Europe in the early modern era. He teaches seminars on archival research and on popular culture. His publications include the collection he edited with Halil İnalcık, *Suleiman the Second and His Time* (1993) and *Between Two Worlds: The Construction of the Ottoman State* (1995). His most recent article is "The Question of Ottoman Decline," *Harvard Middle East and Islamic Review* (1999).

Roy Mottahedeh, Gurney Professor of Islamic History (On leave, Spring 2008). His major work is on the pre-modern social and intellectual history of the Islamic Middle East. Publications include *Loyalty and Leadership in an Early Islamic Society* (1980) and *The Mantle of the Prophet: Religion and Politics in Iran* (1985). He is the faculty adviser of a new journal, the *Harvard Middle Eastern and Islamic Review*. He is currently working on the medieval Middle Eastern literature on "marvels."

Afsaneh Najmabadi, Professor of History and of Studies of Women, Gender, and Sexuality. Research and teaching interests center on socio-cultural transformations of gender and sexuality in the modern Middle East and South Asia, with particular attention to how these transformations are inter-articulated with conceptualizations of modernity and secularism. Recent publications include *Women with Mustaches and Men without Beards: Gender and Sexual Anxieties of Iranian Modernity* (University of California Press, 2005), and *Women of the East: Documents from and about the second Women of the East Congress (1932)*. Co-edited with Gholamreza Salami, in Persian. Tehran: Shirazeh, 2005. Currently working on several projects, 'Sexing Gender, Transing Homos: Travail of Sexuality in Contemporary Iran,' 'How an Aqa became an Agha: women's sociality and sexuality in Qajar Iran,' and 'Genealogies of Iranian Feminism.'

E. Roger Owen, A.J. Meyer Professor of Middle East History. Main research interests: the political and socio-economic history for the Middle East since 1880, including government and administration, development, state/society relations, and colonialism, nationalism and independence. Recent publications include: *The Middle East in the World Economy 1800-1914* (1981), (with Sevet Pamuk) *A History of the Middle East Economies in the 20th Century* (1999) and *State, Power and Politics in the Making of the Modern Middle East* (revised version, 2000), *Lord Cromer: Victorian Imperialist: Edwardian Proconsul* (Oxford and New York: Oxford University Press).

Modern Europe

David Blackbourn, Coolidge Professor of History. Prof. Blackbourn has written widely on German history. He has just completed a book called *The Conquest of Nature: Water, Landscape and the Making of the Modern Germany*, which

appeared with W. W. Norton in 2006. Teaches courses on Western Societies since 1650, modern European history, Germany in the 19th and 20th centuries, and religion and popular culture. Research interests in modern German social, cultural and political history. Publications include *Class, Religion, and Local Politics in Wilhelmine Germany* (1990); *The Peculiarities of German History* (with Geoff Eley, 1984; also appeared in German and Japanese, currently being translated into Korean); *Populists and Patricians* (1987); *The German Bourgeoisie* (coeditor, with Richard Evans, 1991); *Marpingen: Apparitions of the Virgin Mary in 19th-century Germany* (1993); and *The Long Nineteenth Century: A History of Germany, 1780-1918* (1998). He is a regular contributor to the *London Review of Books* and a member of the editorial board of *Past and Present*.

Alison Frank, Assistant Professor of History (On leave 2007-08). Teaching and research focuses on transnational approaches to the history of central and eastern Europe. She teaches courses on the Habsburg Empire in the long nineteenth century, and on its successor states (including the Republic of Austria, Poland, Czechoslovakia, Hungary, Italy, Ukraine and the Balkan states) in the twentieth century. Her first book, *Oil Empire: Visions of Prosperity in Austrian Galicia* (2005), traces the political, social, cultural, and environmental history of oil production in the Habsburg Empire. In her current project, she turns her attention to Austria-Hungary's Adriatic coastline (between Trieste, Fiume/Rijeka, and Pola/Pula), exploring the intersection between intellectual and cultural trends, social movements, economic development, and environmental change. Additional interests include the transformation of the Alpine environment, religiosity and conversion, and late imperial Vienna.

Peter Gordon, Professor of History. Interested in modern European intellectual history and the history of modern Continental philosophy, with special teaching and research interest in intellectuals and culture in Weimar Germany, German Idealism, phenomenology (especially Husserl, the early Heidegger, and Levinas), and the early Frankfurt School. He has published in modern German thought and modern Jewish thought; his book, *Rosenzweig and Heidegger: Between Judaism and German Philosophy*, was published in 2003. He is a member of the editorial boards for both *New German Critique* and *The Journal of the History of Ideas*; and he is co-chair of the Harvard Colloquia for Intellectual History. Most recently, he is finishing a book on the philosophical encounter at Davos between Martin Heidegger and Ernst Cassirer, entitled 'Continental Divide' (forthcoming next year from Harvard University Press). Recent articles include "Between Logic and History: Three Recent Books on Heidegger," *German Politics and Society* (2001); "Rosenzweig Redux: The Reception of German-Jewish Thought," *Jewish Social Studies* (2001); "Rosenzweig and Heidegger: Translation, Ontology, and the Anxiety of Affiliation," *New German Critique* (1999); "Science, Finitude, and Infinity: The End of Neo-Kantianism and the Birth of Existentialism," in *Jewish*

Social Studies (1999); and "The Erotics of Negative Theology: Maimonides on Apprehension," *Jewish Studies Quarterly* (1995).

Patrice Higonnet, Robert Walton Goelet Professor of French History (On leave, 2007-08). Has written on 17th-century French painting, 18th-century French diplomacy, 19th-century French deputies and immigrants, 20th-century municipal officers, and Vich. Higonnet is the chair of the study group on Culture and Politics. Books include a village study, *Pont-de-Montvert: Social Structure and Politics in a French Village, 1700-1914* (1971); and two studies on the French Revolution: *Class, Ideology, and the Rights of Nobles during the French Revolution* (1981); and *Sister Republics: the Origins of French and American Republicanism* (1988). With David Landes and Henry Rosovsky, he co-edited *Fortune's Favorites: Essays in Economic History* (1991). He has also written *Goodness Beyond Virtue: Jacobins during the French Revolution* (1998).

Mary Lewis, John L. Loeb Associate Professor in the Social Sciences (On leave, 2007-08). Modern French and European social, legal, and political history. Her current research interests center around international and imperial history, the history of rights, and the connections between international relations and everyday local life. She has taught courses on European capitalism, French citizenship and political culture, French colonialism, and nation- and state-building in the modern era, as well as graduate seminars on method. Her book, *The Boundaries of the Republic: Migrant Rights and the Limits of Universalism in France* was published by Stanford University Press in 2007. Her current project, "Divided Rule: French Conquest, Tunisian Sovereignty, and the Imperial Game in North Africa," explores the impact of European imperial rivalry on social life and legal institutions in Tunisia in the late 19th and early 20th centuries. Lewis has been the recipient of fellowships from the National Endowment for the Humanities, the American Council of Learned Societies and the Institute for Advanced Study in Princeton, among others. Her publications also include "Une théorie raciale des valeurs? Démobilisation des travailleurs immigrés et mobilisation des stéréotypes en France à la fin de la Grande Guerre" translated by Sandrine Bertaux and edited by Hervé Le Bras (with the collaboration of Sandrine Bertaux) in *L'Invention des populations: Biologie, idéologie et politique* (2000) and "The Strangeness of Foreigners: Policing Migration and Nation in Interwar Marseille" in *Race in France: Interdisciplinary Perspectives on the Politics of Difference*, eds. Herrick Chapman and Laura L. Frader (2004).

Charles S. Maier, Leverett Saltonstall Professor of History. Served as Director of the Center for European Studies from 1994 to 2001 and Fall 2006, and as Chair of the undergraduate Social Studies Program from 1991 to 1995, and serves as acting Chair during 2007-08. Guest Directeur des Etudes at the Ecole des Hautes Etudes en Sciences Sociales, Paris in Spring 2007. He published *Among Empires* in Spring 2006 and is currently collaborating with William Kirby and Sugata

Bose on a world history of the twentieth century and writing on the rise and decline of territoriality and on the history of the modern state. Maier currently teaches undergraduate courses on world history in the modern era, on World War I and World War II, on political trials, and together with Niall Ferguson, a two-semester sequence on international history. He supervises graduate reading fields in early modern and modern international history, modern social and economic history, and German and Italian history. His prior books include *Recasting Bourgeois Europe* (1975); *In Search of Stability: Exploration in Historical and Political Economy* (1987); *The Unmasterable Past: History, Holocaust, and German National Identity* (1988); and most recently: *Dissolution: The Crisis of Communism and the End of East Germany* (1997). Among his most recent articles and chapters in English are "Consigning the Twentieth Century to History: Alternative Narratives for the Modern Era," *American Historical Review* (2000), "Doing History, Doing Justice: The Historian and the Truth Commission," in *Truth v. Justice* (2000); and "Mahler's Theater: The Performative and the Political in Mitteleuropa, 1890-1910," in *Mahler and His World* (2002).

Emma Rothschild, Professor of History. 18th century history, especially the history of economic thought and economic history. Current projects include a short book on anxiety and colonial administration in France; "The Inner Life of Empires," about an adventurous family in 18th-century Scotland; and a book about the East India Company and the American Revolution. She is also involved in a collaborative research project, at the University of Cambridge and at Harvard, "Exchanges of Economic and Political Ideas since 1760." Recent publications include "A Horrible Tragedy in the French Atlantic" (*Past and Present*, August 2006), and *Economic Sentiments: Adam Smith, Condorcet and the Enlightenment* (Harvard University Press 2001).

Judith Surkis, Associate Professor of History and of History and Literature (On leave, 2007-08). Modern European cultural and intellectual history, with an emphasis on France, and the history of gender and sexuality. She is currently pursuing a project on 'Scandalous Subjects,' which explores legal and cultural treatments of sexual indecency in France and French Algeria from 1830-1930. She is also interested in interdisciplinarity and historical methodology. Courses include: "French Modern," "Gender and sexuality in Modern Europe," "French social thought," and "What is History: Concepts, Practices, Critique." Her article "No fun and games until someone loses an eye: transgression and masculinity in Bataille and Foucault" appeared in *Diacritics* (1996) and her book *Sexing the Citizen: Masculinity and Morality in France, 1870-1920* is forthcoming from Cornell University Press.

Russia

Edward Keenan, Andrew W. Mellon Professor of History (On leave, 2007-08). Research: the cultural and political history of Muscovy in the XV-XVII centuries; the texts attributed to Ivan the Terrible and Prince Kurbskii; the lives of Ivan IV and Semen Shakhovskoi; the cultural and political relations between Muscovy and the Turkic communities of the Pontic and Central Asian steppes; the origin of the Igor Tale. He has also taught in the Slavic Department, offering courses in the history of Muscovite literature and language use. Publications: *The Kurbskii-Groznyi Apocrypha: The Seventeenth-century Genesis of the 'Correspondence' Attributed to Prince A. M. Kurbskii and Tsar Ivan IV* (1971); "Muscovite Political Folkways," *Russian Review*, (1986), *Rossiis'ki mify*, (Kiev, 2001), "Joseph Dobrovsky and the Origins of the 'Igor Tale,'" (2002).

Terry Martin, George F. Baker III Professor of Russian Studies (On leave, 2007-08). Russia/Soviet Union and Central Europe; Soviet history-nationalism, politics, sociology, surveillance, Islam. Teaches courses on the Soviet Union, 20th century Europe, and Islam. Books: *The Affirmative Action Empire: Nations and Nationalism in the Soviet Union, 1923-1939* (Cornell UP, 2001); (with Ronald Grigor Suny), *A State of Nations: Empire and Nation-Building in the Age of Lenin and Stalin* (Oxford UP, 2001). Articles: "The Origins of Soviet Ethnic Cleansing" in *The Journal of Modern History* (1998), "Interpreting the New Archival Signals: Nationalities Policy and the Nature of the Soviet Bureaucracy," *Cahiers du monde russe* (1999) and "Modernization or Neo-Traditionalism: Ascribed Nationality."

Kelly O'Neill, Assistant Professor of History (On leave, 2007-08). Her teaching and research interests revolve around the history of the Russian empire from the 17th century to 1917. She is particularly interested in the methods and meaning of imperial rule in the non-Russian borderlands in the late 18th/early 19th centuries. Her current project examines social and cultural aspects of the integration of the Crimean khanate into the empire, and I have begun work on the development of the wine industry in Russia's southern provinces. Other interests include the Enlightenment in Russia, the politics of architectural space, and Russian-Ottoman encounters in the Black Sea region. Publications include "Constructing Russian Identity in the Imperial Borderland: Architecture, Islam, and the Transformation of the Crimean Landscape" (*Ab Imperio* 2, 2006).

Serhii Plokhii, Hrushevs'kyi Professor of Ukrainian History (On leave, Spring 2008). Studies the social, intellectual and cultural history of Ukraine and of Central and Eastern Europe.

South Asia

Sugata Bose, Gardiner Professor of Oceanic History and Affairs. Bose's field of specialization is modern South Asian and Indian Ocean history. He obtained his Ph.D. from the University of Cambridge. His most recent book is *A Hundred Horizons: the Indian Ocean in the Age of Global Empire* (Harvard University Press, 2006). In it Bose crosses area studies and disciplinary frontiers and bridges the domains of political economy and culture. He was a recipient of the Guggenheim Fellowship in 1997. His other books include *Agrarian Bengal: Economy, Social Structure and Politics* (1986); *South Asia and World Capitalism* (1990); *Peasant Labour and Colonial Capital* in *The New Cambridge History of India* series (1993); *Credit, Markets and the Agrarian Economy of Colonial India* (1994); and, with Ayesha Jalal, *Nationalism, Democracy and Development* (1997) and *Modern South Asia: History, Culture, Political Economy* (2004).

United States

Sven Beckert, Professor of History and Director of Undergraduate Studies. Nineteenth-century United States, with particular emphasis on social, economic and transnational history. Interests include the social history of politics in the era of the Civil War, business history, labor history, and the history of the United States in global perspective. Courses on nineteenth century American capitalism, Gilded Age America, the political economy of North America, labor history and global capitalism. He is the author of *The Monied Metropolis New York City and the Consolidation of the American Bourgeoisie* (Cambridge University Press, 2001), an economic, social and political history of New York's economic elite in the 19th century. Currently at work on a global history of cotton in the nineteenth century.

Vincent Brown, Dunwalke Associate Professor of American History. Slavery in the Americas, Early/Revolutionary Atlantic, Caribbean Social and Cultural History, African Diaspora Studies, Racial Politics in the Americas. Publications include *Slavery and the Spirits of the Dead: Mortuary Politics in Colonial Jamaica* (Harvard University Press, forthcoming); "Spiritual Terror and Sacred Authority in Jamaican Slave Society," in *Slavery and Abolition*, Vol. 24, No. 1 (2003); and "Blackness in Diaspora," in *Plantation Society in the Americas*, Vol. VI, Nos. 2-3 (1999).

Joyce Chaplin, James Duncan Phillips Professor of Early American History and Director of the Chalres Warren Center for Studies in American History. Interests in early American history, the history of science, intellectual history, and environmental history. Professor Chaplin is currently researching a book on the history of circumnavigation. She has published *An Anxious Pursuit: Agricultural Innovation and Modernity in the Lower*

South, 1730-1815 (1993), and *Subject Matter: Technology, the Body, and Science on the Anglo-American Frontier, 1500-1676* (2001), and *The First Scientific American: Benjamin Franklin and the Pursuit of Genius* (2006).

Lizabeth Cohen, Howard Mumford Jones Professor of American Studies (On leave, 2007-08). 20th century U.S. social, political, and cultural history. Author of *Making a New Deal: Industrial Workers in Chicago, 1919-1939*, for which she won the 1991 Bancroft Prize. She recently published a book, *A Consumer's Republic: The Politics of Mass Consumption in Postwar America*, from Alfred A. Knopf (2003) on the political consequences of a mass-consumption-oriented economy and culture in post-World War II America.

Nancy F. Cott, Jonathan Trumbull Professor of American History and Pforzheimer Foundation Director of the Schlesinger Library. Social, political and cultural history of the U.S. in the 19th and 20th century. Research interests include gender, family, marriage, feminism, legal institutions, citizenship, cosmopolitanism. Most recently published *Public Vows: A History of Marriage and the Nation* (2000).

Drew Gilpin Faust, President of Harvard University and Lincoln Professor of History. Her research interests are principally in the intellectual and gender histories of the antebellum and Civil War South. Her many publications include, *Mothers of Invention: Women of the Slaveholding South in the American Civil War* (1996), *Southern Stories: Slaveholders in Peace and War* (1992), *The Creation of Confederate Nationalism: Ideology and Identity in the Civil War South* (1982), *James Henry Hammond and the Old South: A Design for Mastery* (1982) and *A Sacred Circle: The Dilemma of the Intellectual in the Old South* (1977).

Evelyn Brooks Higginbotham, Victor S. Thomas Professor of History and of African and African-American Studies. Research on 19th and 20th century American History, African-American History, Women's History, Religious Studies. Publications include: *The Harvard Guide to African-American History* (2001); the prize-winning book *Righteous Discontent: The Women's Movement in the Black Baptist Church 1880-1920* (1993); "Rethinking Vernacular Culture: Black Religion and Race Records in the 1920s and 1930s," *The House that Race Built* (1997).

Andrew Jewett, Assistant Professor of History and of Social Studies. His research interests center on the interplay of the academic disciplines (especially the social sciences) with political thought and political culture in the United States. He is currently working on a pair of book manuscripts, entitled "To Make America Scientific: Science, Democracy, and the University Before the Cold War" and "Against the Technostructure: Critics of Scientism Since the New Deal." Recent publications include "Academic Freedom and Political

Change: American Lessons” in *Traces* (2007).

Walter Johnson, Professor of History (On leave, 2007-08). His work on the nineteenth century focuses on slavery, capitalism, and, increasingly, imperialism. His book, *Soul by Soul*, used the slave market as a way into the fantasies, fears, negotiations, and violence that characterized American slavery. Since the book, his work has followed two courses. On the one hand, he has written a series of essays about social and historical theory: on notions of time in American slavery; on the idea of “agency” as the organizing theme of scholarship on slavery; on theories of capitalism and slavery; and on the idea of reparations for slavery as a historical narrative. On the other, he has been working on a history of the Mississippi Valley between the Louisiana Purchase and the Civil War entitled, *River of Dark Dreams: Slavery, Capitalism, and Imperialism in the Mississippi Valley*. Without giving up the focus on the immediate experience of slavery and mastery upon which he focused in *Soul by Soul*, this book will embed the history of slavery in the U.S. in the histories of global capitalism (especially the cotton trade and the Atlantic money market) and U.S. imperialism (the Louisiana Purchase, the Mexican War, and the illegal invasions of Cuba and Nicaragua in the 1850s).

James Kloppenberg, David Woods Kemper '41 Professor of American History and Chair of the Department. Teaches courses on American and European intellectual and political history. He has written *Uncertain Victory: Social Democracy and Progressivism in European and American Thought, 1870-1920* (1986) and a study of American political thought, *The Virtues of Liberalism* (1998); he has co-edited, with Richard Wightman Fox, *A Companion to American Thought* (1995). His current research includes a book on history and critical theory and a history of democracy in America and Europe since the 17th century.

Jill Lepore, Professor of History (On leave, 2007-08). Cultural history of colonial, Revolutionary, and antebellum America, with a particular interest in the history of print and of race and violence. Lepore's most recent book is *New York Burning: Liberty, Slavery and Conspiracy in Eighteenth-Century Manhattan* (2005), about an alleged conspiracy of enslaved Africans in New York City in 1741. Other books include *A is for American: Letters and Other Characters in the Newly United States* (2002) and *Encounters in the New World: A History in Documents* (1999).

Malinda Maynor Lowery, Assistant Professor of History (On leave, 2007-08). She is interested in issues of race, class, and the institution of segregation, with a focus on Native American history, meaning the narratives of Native lives and tribal communities mostly from their own points of view. She is particularly interested in 20th century experiences and Native American identity in the southeastern United States, and is finishing a book about Lumbee identity and federal recognition in the first half of the twentieth century. Publications include

‘Finding Wisdom in Places: Lumbee Family History,’ *Indigenous Diasporas and Dislocations: Unsettling Western Fixations*, edited by Graham Harvey and Charles D. Thompson (2005); ‘People and Place: Croatan Indians in Jim Crow Georgia, 1890-1920,’ *American Indian Culture and Research Journal*, 21 (Spring 2005); and ‘Making Christianity Sing: The Origins and Experience of Lumbee Indian and African-American Church Music,’ *Confounding the Color Line: Indian-Black Relations in a Multidisciplinary Perspective*, edited by James Brooks (2002).

Ernest R. May, Charles Warren Professor of American History. His research interests are in international relations and he teaches courses on U.S. international relations since the colonial period, the Cold War, the Vietnam War and the uses of history in policy analysis. His many publications include *Imperial Democracy: The Emergence of America as a Great Power* (1961), *Anxiety and Affluence: 1945-1965* (1966), *From Imperialism to Isolationism* (1964), *American Imperialism: A Speculative Essay* (1968), “Lessons” of the Past: *The Use and Misuse of History in American Foreign Policy* (1975), *The Making of the Monroe Doctrine* (1975), *Knowing One's Enemies: Intelligence Analysis Before the Two World Wars*, (with Richard E. Neustadt, 1984); *Thinking in Time: Uses of History for Decisionmakers* (1986); and *American Cold War Strategy: Explaining NSC 68* (1993). His most recent books include *The Kennedy Tapes* (1998) and *Strange Victory: Hitler's Conquest of France* (2000). He received the AHA's 2001 Distinguished Scholar Award. In 2003-4 he was Senior Adviser to the 9/11 Commission and helped to write its *Report*.

Lisa McGirr, Professor of History. Twentieth century history, especially social and political history. Interests include political and social movements and political cultures and ideologies. Courses taught on the New Deal period, the 1960s, social movements and populist conservatism. Current research focuses on the 1920s. She has recently published *Suburban Warriors: Grassroots Conservatism in the 1960s* (Princeton UP, 2001) which won the New England Historical Association Book award.

Susan E. O'Donovan, Associate Professor of African and African-American Studies and of History. A former editor with the Freedmen and Southern Project, her research focuses on slaves, the lives they shaped in bondage, and their often gendered and always contingent passages to freedom. Her current project, “Slaves and the Politics of Disunion,” asks to what extent enslaved men and women not only monitored, but manipulated one of this nation's most formative moral and political debates. In addition, she is a lead participant in a new research initiative that brings together scholars from Ireland, Britain, and the United States: “After Slavery: Race, Labor, and Politics in the Post-Emancipation Carolinas.” She teaches courses on African American history, slavery, labor, the Civil War, Reconstruction, and the South. Publications include *Becoming Free in the Cotton South* from Harvard University Press (2007) and *Freedom: A Documentary History of Emancipation, 1861-1867, ser. 3, vol. 1*

of which she is a co-editor, University of North Carolina Press (2007).

Rachel St. John, Assistant Professor of History (On leave, 2007-08). Interests include nineteenth and twentieth-century United States history with a particular emphasis on the North American West and transnational borderlands history. Currently working on a history of the western U.S.-Mexico border and the development of national power and identities between 1848 and the early 1930s.

Stephan Thernstrom, Winthrop Professor of History. Currently working on racial and ethnic groups in twentieth century America. Teaches courses on the social and demographic history of America. Publications include *Poverty and Progress: Social Mobility in a 19th-century City* (1964); *The Other Bostonians: Poverty and Progress in the American Metropolis, 1880-1970* (1973); *Harvard Encyclopedia of American Ethnic Groups* (ed., 1980); *A History of the American People* (1984); *America in Black and White* (with Abigail Thernstrom, 1997), and a collection of essays edited with Abigail Thernstrom entitled *Beyond the*

Color Line: New Perspectives on Race and Ethnicity (2002). He regularly contributes to publications including the *Wall Street Journal*, *The Washington Post* and *The Public Interest*.

Laurel Thatcher Ulrich, 300th Anniversary University Professor (On leave, Spring 2008). A graduate of the University of New Hampshire, where she taught for many years, she is the author of numerous articles and essays on early American history. She won the Pulitzer Prize for History in 1991 for *A Midwife's Tale: The Life of Martha Ballard Based on Her Diary, 1785-1812*. During her tenure as a MacArthur Fellow, she assisted in the production of a documentary film based on *A Midwife's Tale* that aired on the PBS series 'The American Experience'. Professor Ulrich's work is also featured on a prize-winning website *dohistory.org*. Her 2001 *The Age of Homespun: Objects and Stories in the Creation of An American Myth* explores the production and consumption as well as the social meanings of textiles in pre-industrial New England. Based on the study of museum artifacts as well as written documents, it is organized around a series of case studies drawn from each of the New England states.

Appendix A: Frequently Asked Questions

ADMISSIONS

Where can I obtain an admissions application?

Online applications are encouraged. Applications for the 2007-2008 academic year are available at <<https://apply.embarc.com/Grad/Harvard/GSAS/>>. Paper copies may be requested by phone (617-495-5315) or by writing to: Harvard Graduate School of Arts and Sciences; Admissions Office; Holyoke Center; Cambridge, MA 02138.

May I apply for a master's degree in history?

There is no separate terminal master's degree program in history.

LANGUAGES

Are old copies of language exams available for me to use while studying?

Yes. Students may obtain copies of language exams online or in Robinson Hall, Room 201.

How many language courses can count toward my coursework requirements?

Only two language courses will count as electives toward history coursework requirements.

COURSEWORK

Do cross-listed courses count toward my history coursework requirement?

Cross-listed courses listed in the History section of *Courses of Instruction* automatically count as history courses.

Do cross-listed courses that count for two credits satisfy two course requirements within the Department?

Cross-listed courses, particularly year-long language courses that count for two course credits, may be counted towards both elective requirements.

Do cross-registered courses count toward my history coursework requirements?

A student would need to petition the Director of Graduate Studies to count such a course toward the

coursework requirements.

What is the major distinction between a research seminar and other required coursework?

The work completed in a research seminar typically includes a 20-25 page historiographical research paper based on primary sources.

Would a research seminar course taken outside the Department satisfy the history research seminar requirement?

A petition must be filed with the Director of Graduate Studies. Typically, the course would count toward the requirement only if the faculty instructor is an historian in his or her field and the course content reflects an historical approach to the subject matter.

Can I receive a grade of Incomplete for a course?

A student may only petition the Director of Graduate Studies to receive a grade of Incomplete in any course if there is a certified medical reason. Signatures from the advisor and faculty instructor are required.

Is there a limit to the number of times I may register for History 3000: Direction of Doctoral Dissertations?

No, there is no limit. The Graduate School does, however, have an enrollment cap of ten years.

GENERAL EXAMINATION

Can I choose a field examiner for the General Examination who is not a full professor?

In choosing an examiner, one should consider the faculty appointment of the examiner and whether the faculty member would potentially remain at Harvard during the student's tenure in the graduate program.

Does a student choose the order in which he or she is examined for the General Examination?

Yes, a student may choose the order in which he or she is examined.

When and how can I find out my General Examination grade?

One month after the General Examination, a student may request (in person or by email) his or her grade from the Graduate Coordinator.

INTERIM A.M. DEGREE**Do I automatically receive a master's degree (A.M.) after my second year or do I have to apply for one?**

A student must apply for the interim A.M. degree; it is not automatically granted. Forms are available through the Graduate Coordinator or the Registrar's Office. There is no separate terminal master's degree program.

TEACHING FELLOWSHIPS**How do I apply for a Teaching Fellowship?**

Caron Yee (cyee@fas.harvard.edu), Teaching Fellow Coordinator, will schedule a general information meeting early in the spring term for all second-year students.

DISSERTATION PROSPECTUS CONFERENCE**Are conference participants permitted to use technology during the conference?**

Yes, participants should make arrangements with the Graduate Coordinator to use a slide projector, transparencies, or a PowerPoint presentation in advance of the conference.

FUNDING**How do I order an official GSAS transcript?**

The Transcript Office for the Faculty of Arts and Sciences is located on the first floor of the Registrar's Office at 20 Garden St., Cambridge. The office is open Monday through Friday, 9:00 a.m. to 5:00 p.m., excluding holidays. Requests must be made either in writing or in person, not by telephone or e-mail. There is also the option to order your transcript online through the National Student Clearinghouse. All transcripts produced are "official" documents. This means they bear the Registrar's signature and University seal. The normal processing time for transcripts is two to three business days. See the Registrar's web site for more details.

What is the difference between the GSAS Summer Research Award and other GSAS summer funding?

The GSAS Summer Research Award is guaranteed summer funding included in each student's initial financial aid package. The funding must be used in the summers following the first and second years or will be forfeited. In April of both years, students eligible to receive this award must submit a one-page research objective, travel itinerary and budget to the Graduate Coordinator before the funds will be released.

Students must apply for the Graduate Society Fellowships (Pre-Dissertation Summer Awards) or the GSAS Summer School Tuition Waivers through the Department. The former is open to students in the second or third years; the latter is open to all, with emphasis on first and second year students. Applicants must submit materials to the Department's Fellowships Committee, which then produces a ranked list to be forwarded to the Graduate School. Notifications of the award recipients in both these funding competitions are generally mailed by May.

Do I need to report funding that I have received from outside sources?

Yes. GSAS requires that students report any funding from outside sources.

As a graduate student, am I allowed to receive more than one finishing fellowship?

Graduate students are eligible to receive one finishing fellowship from GSAS. Only students who anticipate completing the dissertation within the academic year that they receive the fellowship should apply for a dissertation completion fellowship.

Do I need to submit complete dissertation chapters to the Coordinator as part of my dissertation completion fellowship application?

No. However, the advisor's letter of recommendation should clearly state that he or she has read two complete dissertation chapters and should discuss their content for the benefit of Fellowships Committee members reviewing the application.

Why do I need to apply for completion funding if it is guaranteed?

Although GSAS now guarantees completion funding, students are encouraged to submit applications

by the earlier department deadline so that they may be considered for all available funding. Some completion fellowships (i.e., Whiting) may provide larger stipends than the standard GSAS fellowship. Students are selected based on the Department's rankings during the application process.

Can the Department keep faculty recommendations for me on file?

Each student is encouraged within the first two years of graduate study to obtain a reference letter from his or her advisor. The Graduate Coordinator, upon request, may temporarily hold a confidential copy of a reference letter until the student registers online for the Dossier Service, available through the Office of Career Services: <<https://ocs.fas.harvard.edu:8443/ocs/>>. Students may use the Dossier Service for funding applications during the early stages of their graduate studies, then subsequently for job market applications.

DISSERTATION SUBMISSION

What happens if I file the Application for Degree and do not complete the dissertation before the submission deadline?

You must file the Degree Reactivation Form. The first reactivation is free; there is a fee for any time thereafter.

Will I be charged a fee when completing the paperwork to receive the doctoral degree?

A one-time dissertation-processing fee of \$115 will be charged to cover copyrighting and archival costs; the fee will be added to the candidate's term bill.

COMMENCEMENT

Can I participate in Commencement activities after receiving the interim A.M. degree?

Doctoral candidates are only permitted to participate in Commencement activities once during their time in GSAS, typically when they have submitted the dissertation.

CORRESPONDENCE

Can I have my mail sent to the Department?

The Department discourages students from arranging to have mail delivered to the Department because the size of student mailboxes cannot accommodate large mail deliveries.

Does the Department forward my mail?

No, the Department does not forward mail.

What happens to my departmental mail when I am away on a Leave of Absence or as a Traveling Scholar?

A student on non-resident status should request that a friend collect his or her mail or arrange for mail to be sent to a permanent address (such as a parent's home). Students may change their address information online: <<http://my.harvard.edu/>>.

Can I have faxes sent to the Department?

Students may arrange to receive personal faxes in the Department, but are not permitted to send personal faxes.

Am I allowed to look at my departmental file?

Yes, a student may ask the Graduate Coordinator to review his or her file at any time.

Can I order Harvard business cards as a graduate student?

Students have two options for getting business cards. Students may contact Cory Paulsen (paulsen@fas.harvard.edu), the Department's Financial Administrator, to order cards (currently \$80 for 500). Kinko's in Harvard Square also has copyright permission to use the Harvard logo. Students would need an original letter from the Graduate Coordinator authorizing use of the Harvard logo.

How can I register for a post.harvard.edu email forwarding address?

Students receiving the interim A.M. degree or the Ph.D. degree may register for the email forwarding service by visiting the following link: <post.harvard.edu>.

Appendix B:
Petitions, Proposals, and Forms

HARVARD UNIVERSITY
DEPARTMENT OF HISTORY
201 ROBINSON HALL • CAMBRIDGE, MA 02138

TEL (617) 495-2556/2545
FAX (617) 496-3425

PROPOSAL TO RECORD HISTORY 3010 AS (check one):
 GRADED RESEARCH SEMINAR
 LETTER-GRADED COURSE

Student Name (printed): _____

Term and Year Course Taken: _____

By signing below, I certify that the above-named student has agreed to do sufficient written work in History 3010 during the term and year indicated to qualify it as a graded course.

Faculty Member's Name (printed)

Faculty Member's Signature

Date

**STUDENTS MUST SUBMIT THIS FORM ALONG WITH THE PLAN OF STUDY.
PLEASE ONLY COMPLETE THE ABOVE PORTION OF THIS FORM. THANK YOU.**

(FOR OFFICE USE ONLY)

PROFESSOR _____, PLEASE SUBMIT A GRADE FOR THE STUDENT LISTED BELOW AND RETURN TO THE COORDINATOR OF GRADUATE STUDIES, ROBINSON 204. THANK YOU.

Student Name

Grade Received for History 3010

Faculty Member's Signature

Date

HARVARD UNIVERSITY
DEPARTMENT OF HISTORY
201 ROBINSON HALL • CAMBRIDGE, MA 02138

TEL (617) 495-2556/2545
FAX (617) 496-3425

**PETITION TO COUNT HISTORY COURSE
TOWARD RESEARCH SEMINAR REQUIREMENT**

Student Name (printed): _____

Course Number & Title: _____ Faculty Instructor: _____

Term and Year Course Taken: _____ Grade (if available): _____

In the space below, please describe course content and its relevancy to your proposed plan of study.

Student's Signature

Date

Instructor's Signature

Date

Advisor's Signature

Date

Form should be submitted to the Coordinator of Graduate Studies once above information is completed.

Department Approval

Date

HARVARD UNIVERSITY
DEPARTMENT OF HISTORY
201 ROBINSON HALL • CAMBRIDGE, MA 02138

TEL (617) 495-2556/2545
FAX (617) 496-3425

**PETITION TO COUNT NON-HISTORY COURSE
TOWARD HISTORY COURSEWORK REQUIREMENTS**

Student Name (printed): _____

Course Number & Title: _____ Faculty Instructor: _____

Term and Year Course Taken: _____ Grade (if available): _____

In the space below, please describe course content and its relevancy to your proposed plan of study.

Student's Signature

Date

Instructor's Signature

Date

Advisor's Signature

Date

Form should be submitted to the Coordinator of Graduate Studies once above information is completed.

Department Approval

Date

HARVARD UNIVERSITY
DEPARTMENT OF HISTORY
201 ROBINSON HALL • CAMBRIDGE, MA 02138

TEL (617) 495-2556/2545
FAX (617) 496-3425

**PETITION TO COUNT NON-HISTORY COURSE
TOWARD HISTORY RESEARCH SEMINAR REQUIREMENT**

Student Name (printed): _____

Course Number & Title: _____ Faculty Instructor: _____

Term and Year Course Taken: _____ Grade (if available): _____

In the space below, please describe course content and its relevancy to your proposed plan of study.

Student's Signature

Date

Instructor's Signature

Date

Advisor's Signature

Date

Form should be submitted to the Coordinator of Graduate Studies once above information is completed.

Department Approval

Date

HARVARD UNIVERSITY
DEPARTMENT OF HISTORY
201 ROBINSON HALL • CAMBRIDGE, MA 02138

TEL (617) 495-2556/2545
FAX (617) 496-3425

**PROPOSAL TO OFFER GENERAL EXAMINATION FIELD
OUTSIDE THE DEPARTMENT OF HISTORY**

Student Name (printed): _____

Department of Outside Field: _____ Examiner: _____

Title of Outside Field: _____

Please indicate three other fields (as listed in *Higher Degrees in History* or approved by petition) that you plan to prepare for the General Exam.

Exam Field

Faculty Examiner

Exam Field

Faculty Examiner

Exam Field

Faculty Examiner

Explain your reason(s) for preparing the outside field mentioned above. Use the back of this form if necessary.

Student's Signature

Outside Examiner's Signature

Advisor's Signature

Date

Form should be submitted to the Coordinator of Graduate Studies once above information is completed.

Department Approval

Date

HARVARD UNIVERSITY
DEPARTMENT OF HISTORY
201 ROBINSON HALL • CAMBRIDGE, MA 02138

TEL (617) 495-2556/2545
FAX (617) 496-3425

**PROPOSAL TO CREATE GENERAL EXAMINATION FIELD
WITHIN THE DEPARTMENT OF HISTORY**

Student Name (printed): _____

Faculty Examiner: _____

Title of Proposed Exam Field: _____

Please indicate three other fields (as listed in *Higher Degrees in History* or approved by petition) that you plan to prepare for the General Exam.

Exam Field

Faculty Examiner

Exam Field

Faculty Examiner

Exam Field

Faculty Examiner

Explain your reason(s) for preparing the proposed field mentioned above. Use the back of this form if necessary.

Student's Signature

History Faculty Examiner's Signature

Advisor's Signature

Date

Form should be submitted to the Coordinator of Graduate Studies once above information is completed.

Department Approval

Date

HARVARD UNIVERSITY
DEPARTMENT OF HISTORY
201 ROBINSON HALL • CAMBRIDGE, MA 02138

TEL (617) 495-2556/2545
FAX (617) 496-3425

**PROPOSAL TO PREPARE HISTORY GENERAL EXAMINATION FIELD
WITH AFFILIATED OR EXTERNAL EXAMINER**

Student Name (printed): _____

Examiner: _____

Title of Proposed Field: _____

Please indicate three other fields (as listed in *Higher Degrees in History* or approved by petition) that you plan to prepare for the General Exam.

Exam Field

Faculty Examiner

Exam Field

Faculty Examiner

Exam Field

Faculty Examiner

Explain your reason(s) for preparing the field with the proposed examiner listed above. Use the back of this form if necessary.

Student's Signature

Proposed Examiner's Signature

Advisor's Signature

Date

Form should be submitted to the Coordinator of Graduate Studies once above information is completed.

Department Approval

Date

CONFERENCE TRAVEL FUNDING GUIDELINES

The Department of History wishes to support its students in the important professional activity of conference paper presentation. Please use the application form to request conference funding. Students may also supplement the form with a letter. Applications should be submitted to Janet Hatch, Department Administrator, Robinson 200.

Keep in mind the policy guidelines below. Also realize that, depending on the number of applications received and the resources available in a given academic year, the Department may be required to hold applications and make comparative assessments.

1. Funds are available to individuals whose papers have been accepted for presentation. Complete the application form with a description of the conference and an estimated travel budget and submit to Janet Hatch.
2. The applicant's advisor must certify that at least one dissertation chapter has been completed (see application form).
3. The maximum award per application is \$500. An individual may apply twice per academic year.
4. Original travel receipts must be submitted to Cory Paulsen, Financial Administrator, for reimbursement. **Please note that the Department cannot process reimbursements for expenses older than 60 days.**

HARVARD UNIVERSITY
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TEL (617) 495-2556/2545
FAX (617) 496-3425

APPLICATION FOR CONFERENCE TRAVEL FUNDING

STUDENT NAME: _____ G-YEAR: _____

PHONE: _____ E-MAIL: _____

PLEASE PROVIDE A BRIEF DESCRIPTION OF CONFERENCE, INCLUDING DATES:

ESTIMATED TRAVEL COSTS:

FOR ADVISOR:

This applicant has completed a draft of at least one dissertation chapter. I approve of the applicant's attendance at the above conference.

SIGNATURE OF ADVISOR

SIGNATURE OF APPLICANT

HARVARD UNIVERSITY
DEPARTMENT OF HISTORY
201 ROBINSON HALL • CAMBRIDGE, MA 02138

TEL (617) 495-2556/2545
FAX (617) 496-3425

APPLICATION FOR DEPARTMENT TRAVEL AND RESEARCH GRANT

Check here if applying for ___Artemas Ward or ___Clive Fellowship

SPRING 2008

PLEASE COMPLETE ALL INFORMATION AND SUBMIT TO ROBINSON 204 WITH STATEMENT, BUDGET,
TRAVEL ITINERARY, AND ADVISOR'S RECOMMENDATION.

NAME: _____ G-YEAR (in 2007-2008): _____

FIELD: _____ ADVISOR: _____

ADDRESS: _____

PHONE: _____ E-MAIL: _____

1. Time Period of Travel or Research: Summer, 2008 _____

Academic Year, 2008-2009 _____

2. Destination(s) of Travel: _____

3. Amount Requested from Department: _____ 4. Budget Total Expenses: _____

5. Dissertation Title: _____

6. Dissertation Committee Members: 1. _____ 2. _____ 3. _____

7. Other Funding Applications Pending (**LIST ALL**): _____

8. Other Fellowships/Grants Received (**for 2008-2009**): _____

Grant	Amount	Time Period
_____	_____	_____
_____	_____	_____

9. Previous Traveling Grants Awarded (and funding sources):

Grant	Amount	Time Period
_____	_____	_____
_____	_____	_____
_____	_____	_____

DEADLINE: THURSDAY, APRIL 10, 2008

