APPLYING TO HARVARD

TIMETABLE

• Spring of junior year: begin taking required standardized tests (SAT I, or ACT, and three SAT II Subject tests).

Senior year: The Common Application and Harvard Application Supplement should be filled out as soon as possible. Please return these two forms to us as soon as you can, and by October 15 (for Early Action) or December 15 (for Regular Action) if possible. This allows us to create your official file, begin processing your application, and assign an alumnus/a to interview you more quickly. You may choose to submit your Personal Statement later on a separate sheet of paper. If you do so, please include your name, Social Security number, address, and high school. The processing fee of $60 (or a completed fee waiver request) should be stapled to the top of the 1st page of the Common Application.

We can process your application materials most efficiently if you and your school indicate on the outside bottom left corner of each envelope you send which application component(s) you or your school have enclosed (i.e. “Common Application and Harvard Supplement,” “School Report,” “Teacher Report,” “Mid-Year Report”). Please also indicate on the outside of each envelope whether you have enclosed these materials for EARLY ACTION review or for REGULAR ACTION review. This will assist our mail-opening and filing procedures. We appreciate your extra effort in assisting us.

• October 26, 2002: Last ACT testing date for Early Action candidates.

• November 2, 2002: Last SAT I and SAT II testing date for Early Action candidates.

• December 1, 2002: Notify the Admissions Office if you have applied Early Action and have not been contacted for an alumni/ae interview, or if you have not received a card acknowledging your application.

• Mid-December: Early Action decision letters mailed.

• January 1, 2003: Final Regular Action Filing Date (postmark). The Common Application and the Harvard Application Supplement should be filed as soon as possible so that we may open your admissions file. We would appreciate receiving these two forms by December 15, 2002.

• All materials in support of your application, including the Common Application and Harvard Application Supplement, the Personal Statement, School Report, and Teacher Recommendations must be postmarked by the final deadline above.

• January 25, 2003: Last SAT I and SAT II testing date for Regular Action candidates.

• February 1, 2003: Notify the Admissions Office if you have applied Regular Action and have not been contacted for an alumni/ae interview, or if you have not received a card acknowledging your application.
February 8, 2003: Last ACT testing date for Regular Action candidates. (Note that the February test date is not available in New York).

Early April: Regular Action decision letters mailed.

May 1, 2003: Reply date for students admitted Early Action and Regular Action. No deposit required.

ALSO REQUIRED

Applicants must have testing agencies send official score reports to Harvard. Our official codes are 3434 for the SAT I and SAT II (the College Board) and 1840 for the ACT. Register for these tests with the same version of your name that you will use on your application.

As long as you designate Harvard as one of the recipients of your scores when you register for College Board tests, you do not need to use the “rush reporting” option—even for Early Action consideration. Rush reporting will not get your scores to us any more quickly than the normal reporting procedures.

Even if you submit more than one set of scores for any of the required tests, the Admissions Committee considers only your best scores—even if your strongest SAT II Subject Tests or portions of the SAT I were taken on different dates.

Harvard must receive official transcripts from each secondary school the applicant has attended.

A personal interview with an alumnus/a in your local area is offered where possible, and only after you submit the Common Application.

SOME ADVICE ON YOUR APPLICATION

Read the information booklet and application forms carefully. Be sure to include your full name on everything you submit. Please mark all Early Action materials as such.

Photocopy all completed forms, just in case they are lost in the mail.

We are happy to accept applications generated by computer, though it is certainly not necessary to prepare your application electronically. A variety of organizations offer this service, some free of charge. Neatly handwritten or typed applications are perfectly acceptable. For instructions on applying on-line, please consult our web site: adm.is.fas.harvard.edu

ACT ASSESSMENT TESTING CALENDAR FOR 2002–2003

(Harvard’s ACT code is 1840.)

<table>
<thead>
<tr>
<th>Test date</th>
<th>Registration deadline</th>
<th>Late registration</th>
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<tbody>
<tr>
<td>September 28, 2002*</td>
<td>August 23, 2002</td>
<td>September 6, 2002</td>
</tr>
<tr>
<td>October 26, 2002</td>
<td>September 20, 2002</td>
<td>October 4, 2002</td>
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<tr>
<td>December 14, 2002</td>
<td>November 8, 2002</td>
<td>November 21, 2002</td>
</tr>
<tr>
<td>June 14, 2003</td>
<td>May 9, 2003</td>
<td>May 23, 2003</td>
</tr>
</tbody>
</table>

Candidates for entrance in fall 2003 must complete testing by the February 2003 test date. Information current at press deadline. For a test application see your guidance counselor or write ACT, P.O. Box 414, Iowa City, IA 52243-0414, or call 319.337.1270. On-line at www.act.org.

*Test available only in AZ, CA, FL, GA, IL, IN, MD, NV, NC, PA, SC, TX, and WA.

**February test date not available in New York.

COLLEGE BOARD ADMISSIONS TESTING CALENDAR FOR 2002–2003

(Harvard’s College Board code is 3434.)

<table>
<thead>
<tr>
<th>Test date</th>
<th>Registration deadline</th>
<th>Late registration</th>
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</thead>
<tbody>
<tr>
<td>Test date*</td>
<td>Registration deadline</td>
<td>Late registration</td>
</tr>
<tr>
<td>October 12, 2002</td>
<td>September 10, 2002</td>
<td>September 14, 2002</td>
</tr>
<tr>
<td>November 2, 2002</td>
<td>September 27, 2002</td>
<td>October 9, 2002</td>
</tr>
<tr>
<td>December 7, 2002</td>
<td>November 1, 2002</td>
<td>November 13, 2002</td>
</tr>
</tbody>
</table>

Candidates for entrance in fall 2003 must complete testing by the January 2003 test date. Information current at press deadline. For a test application see your guidance counselor or write the College Board ATP, Box 6200, Princeton, NJ 08541, or call 609.771.7600. On-line at collegeboard.com.

*Test available only in AZ, CA, FL, GA, IL, IN, MD, NV, NC, PA, SC, TX, and WA.

**Registration dates: all U.S. dates are postmark dates; International dates are receipt dates.

***SAT I only offered on the April test date.
ELECTRONIC RESOURCES FOR APPLICANTS

Status check
Applicants receive a PIN by mail. You can use your PIN at our website to see which documents have arrived in your folder. We track supplements, recommendations, and school reports, but not interviews or essays. Please allow time for documents to reach your folder – even if you send your completed application and recommendations together, pieces may take different routes to your folder. We almost never lose a document – mail service can be very slow and other external factors can cause delays.

Test scores
We make every effort to find your test scores in your paper application if they do not arrive by computer diskette. For many reasons this is not always easy. You may have changed schools or an address since you sent scores; you may have transposed part of your social security number; you may be waiting for the next test cycle to send scores to us. With your PIN, you can check which scores we have on record for you at our website. If you apply online, we try to interpret your self-reported scores in the Common Application but are not always successful if you don’t use a precise test name or date. Because your privacy is of the highest concern to us, you will see dates and test names but not scores. You can tell us if scores are missing and update the results. There is notification if the scores are ‘official’, meaning that results have arrived directly by diskette from the testing agency. Official results are always recorded in favor of self-reported ones. Please make it your goal to have all your tests show as ‘official’. We appreciate your efforts to keep your test record correct and up-to-date, as it allows more time for evaluation.

Email and mailing addresses
With your PIN, you can update your address information. This is important for prompt notification of decisions and for communication in other ways. Please keep these current.

Email decisions
You may indicate your choice to have your decision emailed to you or not.

Forms
All forms are available on our website if you need additional copies.

Communicating by email
Some documents may be submitted by email attachment. If they contain a virus, they cannot be opened and will be deleted. You will be notified if this occurs. We have a strong preference for Microsoft Word attachments, but will attempt to open and print other documents. You will be informed if we are unsuccessful. Please do not use unusual fonts. To initiate a transaction, send email to college@fas.harvard.edu with the following in the subject line:

Attachment: to send us a document for your file – be sure to include your full name on the document

Withdraw: to withdraw your application – include your name in the text of the email. You will receive confirmation by mail.

PIN: to retrieve your PIN – your email on our files must match the one you use.

Security note: As with all web accounts, be careful with your PIN. Exit your browser when you have logged off. Your data is secure on our server, and is limited to directory information about you.

FOR EARLY ACTION APPLICANTS

To be eligible for Early Action, you must submit both SAT I, or ACT, scores and three SAT II Subject Tests. Tests taken in November or earlier will be considered for Early Action.
EARLY ACTION POLICY

Harvard’s Early Action program allows students to apply to other colleges at any time and use the rest of the senior year until May 1, the national Common Reply Date, to compare admission and financial aid offers and make their final college choices. Although we place no restrictions on our Early Action applicants, it is our hope that students will consider carefully the number and timing of their college applications. Regular Action, which offers full access to admission and financial aid opportunities at Harvard, might be a better alternative for students who are less certain about their college preference; or who want to resist the “pressures” of applying early; or who are applying already to a binding Early Decision college and must withdraw from Harvard (and all other colleges) once admitted; or who would benefit from additional time to enhance their academic credentials and strengthen their extracurricular achievements.

SOME NOTES ABOUT APPLICATION COMPONENTS

The Common Application and the Harvard Application Supplement
These forms should be sent together immediately, with the application fee or a fee waiver request stapled to the front page of the Common Application. The Personal Statement may be sent with the Common Application and the Harvard Supplement, or later on a separate sheet of paper before the final application deadlines.

School Report
Your guidance counselor, college adviser, or school head should submit this form with a copy of your high school transcript or record of secondary school marks. The more complete and detailed the report, the better we can evaluate your strengths as a student and as a school citizen. If you have attended more than one high school, please give a School Report form to counselors at each high school you have attended.

Teacher Evaluation Forms
Comprehensive reports from your teachers in two different academic subjects further clarify your academic and personal profile. Select teachers who know you well.

Mid-Year School Report
Your senior year grades are important! Your counselor might also use this form to provide us with an updated report of your accomplishments in February 2003.

SAT I, or ACT, and SAT II
We consider the best results of these tests with every other component of the application.

Personal Interview
Applicants attending school in the United States or Canada may be invited to meet with a local alumnus/a interviewer once their application materials have been received by our office. The interview usually occurs after the application deadline.

Candidates living abroad may write to our office for information about the possibility of arranging interviews in their countries.

We conduct interviews in the Admissions Office from June through November as time permits, but an office interview is neither required nor expected. We feel that the greatest value of any college visit is the chance to see the campus and meet students and to gather as much information as you can about Harvard’s academic and nonacademic resources.

If it is not possible to arrange an interview, your candidacy will not be jeopardized in any way.
GETTING A CURRENT APPLICATION
A copy of the Common Application and the Harvard Application Supplement is normally bound in the center of this viewbook. If you need a copy of these materials, please contact the Admissions Office or ask your guidance counselor for the Common Application. The Admissions Office web site (adm-is.fas.harvard.edu) allows you to access application forms, and it provides links to other resources from which you can download the Common Application (e.g., www.nassp.org).

PURCHASING A COURSE CATALOG
The Admissions Office does not have a supply of course catalogs to distribute, but you may purchase one by writing the Registrar’s Office, 20 Garden St., Cambridge, MA 02138, or calling 617.495.1543. You can also examine a full copy of the current catalog on-line at www.registrar.fas.harvard.edu.

HARVARD ADMISSIONS POLICY
Harvard University makes all decisions concerning applicants, students, faculty, and staff on the basis of the individual’s qualifications to contribute to Harvard’s educational objectives and institutional needs. Discriminating against individuals on the basis of race, color, sex, sexual orientation, religion, age, national or ethnic origin, political beliefs, veteran status, or disability unrelated to course requirements is inconsistent with the purposes of a university and with the law.

MISREPRESENTATION OF CREDENTIALS
Occasionally a candidate for admission will make inaccurate statements or submit false material in connection with his or her application. In most cases, these misrepresentations are discovered during the admission process and the application is rejected. If a misrepresentation is discovered after a candidate is admitted, the offer of admission normally will be withdrawn. If a misrepresentation is discovered after a student has registered, the offer of admission normally will be revoked and the student will be required to leave the College. If the discovery occurs after a degree has been awarded, the degree normally will be rescinded. The determination that an application is inaccurate or contains misrepresentations rests solely with the Admissions Office and will be resolved outside the student disciplinary process.

ACCREDITATION
Harvard University is accredited by the New England Association of Schools and Colleges. We support the efforts of secondary school officials and governing bodies to have their schools achieve regional accredited status to provide reliable assurance of the quality of their academic and educational programs.

STATE IMMUNIZATION LAW
By state law, students enrolling in Massachusetts colleges will ordinarily be required to provide proof of immunization against measles, mumps, rubella, tetanus, and diphtheria.

CRIME AWARENESS AND CAMPUS SECURITY
In compliance with the Student Right-to-Know and Campus Security Act, the Admissions Office makes information available on request concerning crime statistics and the security of persons and property in the University.
Financial aid awards for those qualifying for financial assistance will normally be announced in full detail at the same time as the admission decisions. An applicant receiving admission and an adequate financial award under the Early Decision Plan will be required to accept that offer of admission and withdraw all applications to other colleges or universities. All Ivy institutions will honor any required commitment to matriculate which has been made to another college under this plan.

B. An Early Action Plan is offered by Harvard. This plan does not require a commitment to matriculate, and students may apply to other colleges at any time under those colleges’ regular admission programs (spring notification of final admission decision) or Early Action or Early Decision programs. Once admitted to a binding Early Decision college, applicants must withdraw from Harvard (and all other colleges). Those admitted under Harvard’s Early Action plan will also be able to secure an early evaluation of eligibility prior to the announcement of financial aid awards in mid-April.

Students are urged to consult the admission literature available at each Ivy institution for details concerning its particular December Notification Plan.

III. Early Evaluation Procedure

A. As determined by each institution, admissions offices may choose to advise applicants of the probability of admission (e.g., “likely,” “unlikely,” or “possible”). Institutions may issue such probabilistic communications only in writing, from the office of admission. Such letters will have the effect of letters of admission, to be confirmed on the common notification date, subject to revocation only on the same terms as letters of admission.

B. Within each institution’s overall admissions process, from October 1 through March 15, an admissions office may issue probabilistic communications, in writing, to applicants who are recruited student-athletes. (Such communications given by coaches, whether orally or in writing, do not constitute binding institutional commitments.) An applicant who receives one or more such written communications and who has made a decision to matriculate at one institution is encouraged (but not required) to notify all other institutions, and to withdraw all other applications, as promptly as possible.

C. A coach may inquire about the level of commitment to or interest in an institution of an applicant who is a recruited student-athlete, and an institution may consider that information in deciding whether or not the admissions office will offer a probabilistic communication. But an applicant may not be required to withdraw or not make other applications or to refrain from visiting another institution as a condition for receiving a written likely communication.

D. An institution may send a “likely” probabilistic communication letter to a candidate (whether or not the applicant is a recruited student-athlete) only if the applicant has submitted all of the materials which the institution requires in order to make an admissions decision.

E. An Ivy school may respond at any time should a non-Ivy school offer admission to a recruited student-athlete with a reply date prior to the common Ivy notification date. A response may be made only on the basis of written evidence of the offer (e.g., a copy of an official offer of a grant-in-aid, with a reply date, or a letter from a guidance counselor), or of confirmation of an offer to the admissions office by a secondary school counselor.

IV. Common Notification Date

On a common date, usually in early April, applicants to the Ivy institutions will be notified of admission decisions and financial aid awards, unless they have been notified earlier under Early Decision Plan or Early Action Plan procedures.

V. Financial Aid

All the Ivy institutions follow the common policy that any financial aid for student-athletes will be awarded and renewed on the sole basis of economic need with no differentiation in amount or in kind (e.g., packaging) based on athletic ability or participation, provided that each school shall apply its own standard of economic need.

VI. Common Reply Date

Except for those applicants admitted under the College Board-approved Early Decision Plan, which requires a prior commitment to matriculate, no candidate admitted to any of the Ivy institutions will be required to announce his or her decision to accept or decline an offer of admission until the Common Reply Date of May 1. All such candidates may delay their commitment to attend until May 1 without prejudice. By that date all admitted candidates must affirm in writing their single choice.

The preceding paragraph does not preclude students from remaining on active waiting lists and withdrawing promptly from their original college choice upon receiving subsequent waiting list acceptance to another institution. However, the Ivy institutions reserve their right to rescind acceptance decisions from candidates who make commitments to and who hold confirmed places at more than one institution concurrently. Students who choose to remain on an active waiting list after May 1 will receive a final response no later than July 1.

VII. Participating Institutions

Brown University, Columbia University, Cornell University, Dartmouth College, Harvard University, University of Pennsylvania, Princeton University, Yale University
INTERNATIONAL ACADEMIC CREDENTIALS
We are pleased and prepared to consider academic credentials from other countries, and each year we receive applications from around the world. Please be advised, however, that even students applying from abroad must take the required tests listed on pages 38 and 39.

TRANSFER APPLICANTS
Students who will have completed less than two full academic years in a degree program at another college or university by June 2002 may be eligible to apply as transfer students. The Common Application may be used for transfer applications.

STUDENTS WITH DISABILITIES
Qualified students with learning and physical disabilities are encouraged to apply. The University does not discriminate against qualified individuals with disabilities in admission or access to programs and activities. Eligible students may submit the results of standardized tests taken with special accommodations. Harvard’s Student Disability Resource Center assists students with documented disabilities, understood to be any impairment that substantially limits one in such major life activities as walking, seeing, hearing, speaking, learning, or writing. Students articulate their own successful strategies better than anyone, and the Center works in collaboration with faculty and staff to ensure individualized accommodation such as letters of introduction, access to the Adaptive Technology Laboratory, reading and note-taking assistance, extended testing time, sign language interpreters, and reformatted materials. Because of this integrative approach, there are no separate courses of study for students with disabilities. Testing for learning disabilities is available throughout the academic year, as is assistance with academic time management and alternative learning styles. Accessible housing and transportation are available. Call the Student Disability Resource Center for more information at 617.496.8707.

ROTC
Reserve Officers’ Training Corps courses are offered at MIT by three services and are open to Harvard students by cross-registration. At this time, it is the policy of the military services to discriminate on the basis of sexual orientation, a policy inconsistent with Harvard’s values as stated in its policy on nondiscrimination. Students should be aware of restrictions on the free speech of cadets imposed by one or more of the military services, and that there may be certain academic requirements for eligibility for ROTC scholarship aid. Students should also be aware that the military may require the repayment of scholarship funds if a student’s sexual orientation results in his or her discharge from ROTC.

POSTAL ADDRESSES, PHONE NUMBERS, AND INTERNET ADDRESSES
Area Code: 617
Cambridge Zip Code: 02138

Harvard University 495.1000
www.harvard.edu

Faculty and Student Directory 495.5000
www.harvard.edu/directories

Admissions Office 495.1551
adm-is.fas.harvard.edu
Byerly Hall, First Floor, 8 Garden Street

Financial Aid Office 495.1581
adm-is.fas.harvard.edu
Byerly Hall, Third Floor, 8 Garden Street

Student Employment Office 495.2585
www.seo.harvard.edu
Byerly Hall, 8 Garden Street

Office for Transfer and Visiting Students 495.5309
adm-is.fas.harvard.edu
Byerly Hall, 8 Garden Street

Information Center 495.1573
Holyoke Center,
1352 Massachusetts Avenue

Freshman Dean’s Office 495.1574
www.fas.harvard.edu/~fdo
6 Prescott Street

Registrar’s Office 495.1543
www.registrar.fas.harvard.edu
20 Garden Street

Student Disability Resource Center 496.8707
www.registrar.fas.harvard.edu/SDRC
20 Garden Street

Office of Advanced Standing 495.4245
www.fas.harvard.edu/~fdo/advstd.html
6 Prescott Street

Department of Athletics 495.4848
www.fas.harvard.edu/~athletic
65 North Harvard Street

Information on ROTC Programs at MIT
18 Vassar Street, Cambridge, MA 02139

Army 253.4471
web.mit.edu/armyrotc/index.html

Navy or Marines 253.2991
web.mit.edu/navyrotc/home.html

Air Force 253.4475